

**OFFICE OF THE
DISTRICT MAGISTRATE & COLLECTOR
SOUTH 24 PARGANAS**



Office: 12, Biplabi Kanai Bhattacharya Sarani, Alipore, Kolkata - 700 027
Phone: 033-2449 9944 / 2479 1694, **Fax:** 033-2448 7871
Email: dm.south24parganas@gmail.com, dm-ali@nic.in

Memo No : 12 /IT/GS Mela -2022

Date : 21-09-2021

NOTICE INVITING OFF-LINE EXPRESSION OF INTEREST

NAME OF THE WORK: Design, Development and Hosting of a Web Application for Covid Testing and Management System during Gangasagar Mela 2022

For and on behalf of the District Magistrate, South 24 Parganas, the Additional District Magistrate(IT), South 24 Parganas invites offline **gross amount** offer from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having sufficient experience in software development and web-portal hosting field and technical credential on execution of similar nature of work.

SCOPE OF WORK: Design, development and hosting of an open source framework based web application for Covid Testing and Management System during Gangasagar Mela 2022
The web application should be login protected and should not be accessible to public.

The scope of the work also includes :

- **Domain Registration and hosting of the Web Application on Cloud VPS**
- **Manpower Support : 10 personnel for 10 days for the operationalization and data entry in the application**

The software application should have the following modules:-

- **Software Intervention at COVID Testing Camp Office**
 - Registration of Pilgrims tested for COVID 19
 - Registration of Pilgrims tested positive for COVID 19
- **Management of COVID Suspect / Positive Pilgrims**
 - Present Health Status of the Suspect / Positive Pilgrim
 - Present Location (Quarantine Center / Isolation Camp / Hospitalised) of suspect / positive pilgrims
 - Date of recording action taken note
- **Dashboard & MIS Reports**
 - MIS reports in tabular chart on COVID tested Pilgrims
 - MIS reports in graphical chart (Both Pie and Bar graph) on COVID tested Pilgrims daily basis
 - MIS Reports on Action Taken on COVID Suspect / Positive Pilgrims

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TIME LINE FOR EOI:

PARTICULAR	DATE & TIME
Date of Publication of EOI	21-09-2021
EOI start date & time	21-09-2021 at 03:00 PM
EOI end date & time	28-09-2021 up to 03:00 PM
Last date & time of submission of Technical Bid and Financial Bid in the drop box	28-09-2021 up to 03:00 PM
Date & Time of opening of Technical Bid in the Office of the District Magistrate, Alipore (ITSection)	28-09-2021 at 03:30 PM
Date & Time of opening of Financial Bid in the Office of the District Magistrate, Alipore (ITSection)	28-09-2021 at 05:00 PM
Validity of bid	90 days
Completion Period of setting up infrastructural work	Within December, 2021

ELIGIBILITY CRITERIA & MANDATORY DOCUMENTS:

EXPERIENCE: The intending bidders should have experience of similar nature of work for any Government Department/Offices.

DOCUMENTS REQUIRED: Bidder shall submit

1. Documents related to similar nature of experience from competent authority
2. Valid Trade License
3. Photo copy of valid PAN
4. Income Tax return for the latest Financial Year
5. Professional Tax Return for the latest Financial Year
6. GST Registration

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7. Audited Balance Sheets of 3 consecutive Financial Years

NOTE:

**Similar nature of work means the nature of work & components of work mentioned in the Scope of work*

SUBMISSION OF BIDS: The bids will be submitted in offline mode.

TECHNICAL BID SUBMISSION:

All the mandatory documents namely

1. Documents related to similar nature of experience from competent authority
2. Audited balance sheet for Annual turnover of three consecutive financial years
3. Valid Trade License
4. GST Registration
5. Photo copy of valid PAN
6. Latest IT Document
7. Latest PT tax return

Other Document :

- Presentation of the proposed system in PPT/PDF

Technical Criteria:

Eligibility of such organization will be considered based on a Sound Evaluation System as follows:

Criteria	Weightage
Demo Power point presentation of the system	50
Experience in Web and mobile application development	20
Experience of working similar nature of work in mega event	30

Weightages will be calculated in a sum total to fix the eligible organization giving a maximum weightage of 40% against total score.

CRITERIA FOR EVALUATION OF TECHNICAL AND FINACIAL BID:

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As per the above eligibility criteria and according to point wise Total Score on all 3 (Three) parameters as delineated in the Technical bid parameters, an weightage will be calculated up to 40% (For example if as per eligibility criteria an organization scores 100, a score of 40 will be considered on technical weightage. The Financial Proposal of the technically qualified bidders will be opened on the date and time as mentioned earlier. If a bidder does not qualify in technical Bid, then the corresponding Financial Bid will not be opened.

The Financial Bid should be expressed as a consolidated fee inclusive of all Taxes and duties and processing charges.

The Financial proposal will be evaluated and marks allotted on a pro-rata basis, i.e. the lowest bidder - L1 will be given the maximum marks out of 60 and other bids(L1, L2, ...Li) etc will be allotted marks according to the formula : $L1/Li*60$.

In case a bidder does not match the criteria for eligibility as mentioned above, his financial bid will not be opened.

The marks obtained by each bidder in Technical and financial evaluation shall be added and the bidder getting the highest marks shall be preferred bidder P1, P2 and so on.

N.B: In case a bidder does not match the criteria for eligibility as mentioned above, his financial bid will not be opened.

Technical credentials shall be placed in a sealed cover having written on top "Technical Bid for Design, Development and Hosting of a Web Application for Covid Testing and Management System during Gangasagar Mela 2022"

The financial offer of the bidder shall be submitted in a sealed cover having written on top "Financial Bid for Design, Development and Hosting of a Web Application for Covid Testing and Management System during Gangasagar Mela 2022".

Sl. No.	Work Description	Rate including GST (in Rupees)
1.	BID for Design, development of an open source framework based web application for Covid Testing and Management System during Gangasagar Mela 2022 with manpower (10 personnel for 10 days) support and hosting of web server	

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Both the sealed covers of Technical and Financial bid shall be placed in another bigger sealed cover having written on its top as "BID for Design, Development and Hosting of a Web Application for Covid Testing and Management System during Gangasagar Mela 2022".

The bid shall be submitted in the drop box kept in the **Office of the District IT Section, New Administrative Building, 1st floor, Alipore, South 24 Parganas** within the date and time referred in this EOI.

EVALUATION OF BID: Bids will be opened in front of bidders volunteering to be present. The Technical and Financial evaluation of the bids will be done by the bid-evaluation committee constituted for the EOIs. The names of the technically qualified bidders as per bid criteria after verification with originals & evaluation will be displayed in office notice board & official website. Only technically qualified bidders will be eligible for financial bid opening. The list of financial comparison chart of bidders will also be displayed like technical bid.

VALIDITY OF THE QUOTATION: The bid once submitted will be valid for 120 days.

WORK COMPLETION PERIOD: The selected bidder shall complete his work within 7 days from the date of issuing work order.

OTHER TERMS & CONDITIONS:

1. Income tax and other mandatory tax deduction shall be done as per government norms before payment
2. This office shall have the right and discretion to terminate the contract in the event of any sort of breach of contract.
3. Any black listed bidder shall not be allowed to participate in this EOI
4. No cost escalation will be entertained.
5. Payment will be made as per availability of fund. No claim for delay of payment due to non-availability of fund will be entertained.
6. Penalty shall be imposed @5% of the total work value on weekly basis if the works are not completed within the stipulated time mentioned in the EOI.

The bid inviting authority reserves the right to reject or cancel any bid without assigning any reason whatsoever.

Any attempt by the bidders to produce fake or false documents and frivolous complaints with an intention to vitiate the Quotation process will be viewed seriously and the tender committee will take necessary action to initiate process for black listing them.

21.9.2021
Additional District Magistrate (IT)
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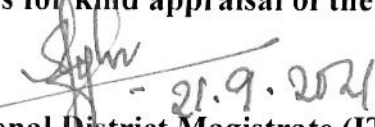


Memo No : 12 /1(9)/IT/GS Mela -2022

Date : 21-09-2021

Copy forwarded for information and taking necessary action to:

1. **The Officer-in-Charge, Health, South 24 Parganas**
2. **Nazareth Dy. Collector, South 24 Parganas for displaying NIT in office notice board**
3. **DICO, South 24 Parganas for publishing brief advertisement of NIT in the news paper as prescribed**
4. **DIO NIC, South 24 Parganas for uploading the NIT in official website of the district**
5. **CA to DM, South 24 Parganas for kind appraisal of the District Magistrate**
- 6-9. **PA to ADM(ZP/D/LA/LR) South 24 Parganas for kind appraisal of the ADMs.**


**Additional District Magistrate (IT)
South 24 Parganas**