

emo No – K-13018/4/2013/ **66** /DMMU/2023-2024

NOTICE INVITING QUOTATION NO—05 / 2023 -20

Rate Quotation are hereby invited from benefited suppliers having good working with Government departments / undertaking /agencies for supply of material as per list attached (Annexure -1) .

Offer will have to be dropped in sealed envelope in the earmarked box at the undersigned at District Ruler Development cell , South 24- Pagans

Last date of submitting offer is 23/02/2024 up to 3 pm .

The box will be opened soon thereafter in presence of participating authorized representatives .

Offer must be submitted under office seal and signature of the authorized person .

The Unit price quoted against each Item falling under each group must be correct. Any corrections if any should be properly authenticated . Comparative price Item wise .

All the participant firm must have permanent income Tax , Sales Tax and necessary documentary evidence in support of that will have to be submitted at the time of submission .

The Quoted rates should be inclusive of all duties , taxes and other levies .

Incomplete offer will be rejected . Without any intimation to Vendor.

The lowest rate offered Item wise will be accumulated together . The offer will generally be accepted .

Payment will be made after full receipt of the supplied materials in the name of the undersigned .

Registered Co- Operative societies could also participate in the process, maintaining all formalities as per government rules .

This Quotation Procedure may be cancelled at any stage without assigning any reason .

Annexure -1 with Enclose


**Additional District Officer
DMMU , South 24 P.**

Memo No : K- 13018/4/2013/66/16/DMMU /2023-2024

Date- 16/02/2024

Copy forwarded for information to :

1. The Nezarath officer Deputy Collector , Alipore , South 24 Pargans .
2. DIO , NIC , South 24 Pargans .
3. C.A. to the District Magistrate , South 24 Pargans for kind appraisal of the authority .
4. Notice board of DRDC , South 24 Pargans .


16.02.24
Additional District Mission Director ,
DMMU , South 24 Pargans

Sl. No	Item	Unit	Rate offered
1	Attendance Register 240 pg		
2	Alpin		
3	Aluminium scale (12'')		
4	Bag (poly)		
5	Battery (pencil)		
5	Board Marker pen		
7	Ball Pen		
3	Bound Exercise book no- 4 , 6		
7	Broom stick		
0	Bucket		
1	Calculator		
2	Clip board (plastic)		
3	Clip (plastic)		
4	Cup		
5	Dak file		
5	Dettol liquid soap (150)ml		
	Dinner set		
	Dot pen with jotter refill		
	Drinking water bottle(1 ltr)		
	Duster (good quality)30''x30''		
	Envelop (big , medium , small) size		
	Eraser		
	Fevi stick		
	File cover with printing (thick , good quality)		
	File board (clip)		
	Flap good quality		
	Garder (colour) big , small size (lion)		
	Gel pen (Agani)		
	Glass for drinking		

30	Gum		
31	Guard file (clip system)		
32	Harpic power		
33	Hi -light - pen		
34	Hi-Tec point-pen (All colour)		
35	James clip for paper		
36	Key bag with ring (good quality)		
37	Liquid soap		
38	Paper Flag		
39	Paper weight (glass fine quality)		
40	Permanent Marker pen		
41	Pen for pen stand		
42	Pencil		
43	Plastic folder (plastic)		
44	Phool - Jharu(best quality)		
45	Phenyl		
46	Plastic scale		
47	Punching machine (1 hole), (2 hole)		
48	Photo copy - A4 , FS		
49	Receiving date stamp		
50	Pencil battery		
51	Remote battery		
52	Rexine for table (good quality)		
53	Room Fresher		
54	Rubber stamp		
55	Scissors (medium size)		
56	Sign pen		
57	Sketch pen		
58	Stamp pad		
59	Stapler (kangaroo) HD-10		

60	Stapler pin (kangaro-HD-10)		
61	Signature pad (good quality)		
62	Tag (long size) best quality		
63	Towel big size (good quality)		
64	Towel medium size (good quality)		
65	Tea cup big size(paper)		
66	Umbrella big size		
67	Vim Liquate		
68	Wall clock		
69	Writing pad (25 pages)		

Suh
16.02.24

**Additional District Mission Director,
DMMU, South 24 Pargans**