

Notification

The Practical Examination of Computer Proficiency Test, i.e. the 2nd stage of the recruitment procedure of the advertisement number for the posts of Block Level Staff (BLS) & Project-assistant cum Data Entry Operator (PADEO) under PBSSD (for South 24 Parganas District) is going to be held on **10th February, 2022 (Thursday)**. Candidates who are qualified in the written examination held on 21st November 2021, are eligible for appearing in the examination. District-wise shortlisted Candidates for the posts of DPM, SDPM, BLS, PADEO & SPM based on written examination is given in the link: <https://www.pbssd.gov.in/result>] (* [Advt. Dated: 14.10.2020 from the Paschim Banga Society for Skill Development (PBSSD) Department of Technical Education, Training & Skill Development Government of West Bengal).

NOTE: This is also to inform that the **Document Verification** will be done on **8th February, 2022 (Tuesday) from 11:30 A.M to 4:30 P.M at the Ground Floor Meeting Hall, New Administrative Building, Alipore, Office of the District Magistrate, South 24 Parganas, Kolkata - 700027. A candidate successfully verified will be allowed to appear in the Practical Examination of Computer Proficiency Test, which is going to be held on 10th February, 2022 (Thursday) from 12.30 PM. Reporting time is 11.45 AM.**

The venue & reporting time of the said examination is mentioned below:-

Venue	Reporting time for candidate	Exam Commencement time
Netaji Subhash Engineering College Technocity, Panchpota, Garia Kolkata 700152	11.45 AM	12.30 PM


Candidate must report to the examination Hall at the reporting time mentioned above.

The Earlier Admit Card (Written Examination) will have to be carried at the time of Examination.

- ❖ Candidates are advised to follow the Advertisement [Advt. Dated: 14.10.2020 from the Paschim Banga Society for Skill Development (PBSSD) Department of Technical Education, Training & Skill Development Government of West Bengal for the detail.
- ❖ Candidates are requested to appear with all the original documents in chronological order.

1. Original Admit Card (Written Exam) issued by PBSSD for earlier stage of exam.
2. Photo ID Proof
3. Age proof
4. Educational Qualification
5. Caste Certificate, if applicable.
6. Domicile Certificate [Format Attached Annexure-II]
7. 2 (Two) copies of their latest coloured passport size photograph (3 cm x 3.5 cm).

Also bring 1 set of self-attested photocopies of all the testimonials



Officer-In-Charge
Technical Education Section
South 24 Parganas

General Instructions for the Candidates:

Candidates should invariably follow the following instructions for the examination:

1. For recruitment to the vacancies for a district, only candidates who are domiciled in that district shall be eligible to appear in the Practical Examination. Domicile certificate as per the pro-forma (ANNEXURE-II) is mandatory.
2. Document/Testimonial verification of the shortlisted candidate will be done by the district authority on the date and time mentioned above. (8th February, 2022 (Tuesday) from 11:30 A.M to 4:30 P.M at the Ground Floor Meeting Hall, New Administrative Building, Alipore, Office of the District Magistrate, South 24 Parganas, Kolkata - 700027). A candidate successfully verified will be allowed to appear in the Practical Examination.
3. Candidate should carry the Earlier Admit Card (1st Stage i.e. Written Examination) at the time of Examination without fail.
4. Candidates are required to adhere to the COVID-19 guidelines for social distancing and hygiene in their own interest. Candidate must put on Face mask and maintain Sanitization Protocol.
5. No candidate will be allowed to leave the examination lab before the completion of the examination time for any reason without permission from the exam Functionaries, once a candidate. leaves the lab without the permission of the exam functionaries, he/she shall not be allowed to re-enter the examination lab and his/her candidature shall be cancelled.
6. Candidature of candidates is purely provisional. It is advised that candidates should satisfy themselves that they fulfil all the eligibility conditions. If at any stage, it is found that a candidate does not fulfil any other eligibility conditions, his/her candidature shall be cancelled.
7. Prohibited items such as books, paper chits, magazines, electronic gadgets (mobile phones, Bluetooth devices, head phones, pen/Buttonhole/ spy cameras, storage devices, Graph Paper, Log Table, Calculator, TAB, Digital Diary, Digital Watch, Pager or any other electronic gadgets) are strictly not allowed in the examination lab. If any such item is found in the possession of a candidate in the examination lab, his/her candidature is liable to be cancelled and other punitive proceedings could be initiated against him/her. Candidates should not bring mobile phones in the Examination Venue.
8. Candidate should ensure that they do not indulge in any unfair means and shall also not talk to each other after commencement of the exam and during its entire duration.
9. If any candidate is found obstructing the conduct of the examination or creating disturbances at the examination venue, his/her candidature shall be summarily cancelled. punitive proceedings could be initiated against such candidates.
10. If the examination does not commence at the scheduled time or is interrupted midway due to any technical snag or for any other reason, candidates should follow the instructions of the exam functionaries, They may have to wait patiently till the issue is suitably addressed and resolved. The district authority would take an appropriate action and decision in the matter which would be final and would be binding on candidates in case the exam could not be completed.
11. If any candidate is found in inebriated state that candidate will not be allowed entry to the venue.
12. No candidates will be allowed to appear in the Practical Examination of Computer Proficiency Test after the commencement of the Examination.

District authority will implement social distancing norms during the conduct of its Computer Proficiency Examinations in adherence to the Govt. of W.B guidelines in the present scenario of Covid-19. Candidates are required to adhere to the guidelines for social distancing and hygiene in their own interest. Non-adherence of social distancing norms and the following guidelines may lead to strict action against the erring candidate.


Officer-In-Charge
Technical Education Section
South 24 Parganas

Paschim Banga Society for Skill Development (PBSSD)

Department of Technical Education, Training & Skill Development

Government of West Bengal

Date: 14/10/2020

Advertisement for contractual engagement to the posts of District Project Manager (DPM), Sub-Divisional Project Manager (SDPM), Project Assistant-cum-Data Entry Operator (PADEO) and Block Level Staff (BLS) under UTKARSH BANGLA

Applications are invited from the permanent residents of West Bengal for engagement to the posts of District Project Manager, Sub-Divisional Project Manager, Project Assistant cum DEOs and Block Level Staff on **contractual basis** for smooth implementation of Utkarsh Bangla Scheme at district level. All posts are purely contractual for duration of **one year only**. In addition to the essential qualifications mentioned in the table below they should be able to read, write and speak in Bengali. The applicant should **not be more than 44 years and not less than 23 years of age as on 01/12/2020**. The upper age limit will be relaxed for S.C., S.T. & O.B.C. candidates as per Government norms. The candidates will be selected based on a written examination, practical examination and interview. **The written examination (MCQ type) will be of 50 marks, practical test will be of 30 marks and personal interview of 20 marks.** Candidates, who will be qualified for written exam, would be called for practical test and then personal interview. The questions will be on the topics of elementary mathematics, general knowledge and English. The date time and venue will be available in the admit card. The applicants should apply in the online mode only in the web portal www.pbssd.gov.in. The eligible candidates who will be called for the practical examination will be required to submit self-attested photocopies of all testimonials of educational qualification, age proof certificate, domicile certificate and caste certificate (if applicable) etc. along with the original documents for verification to the coordinator of the practical examination. If the documents are not submitted the candidature will be cancelled.

Designation	Qualification & Experience	Consolidated Remuneration/Month
District Project Manager (DPM)	<ul style="list-style-type: none">• Must be a post-graduate• Should have a minimum of 2 years of experience• Should have experience in working with Microsoft Office and should be well versed with Word, Power Point and Excel• Should have good written and verbal communication in Bengali and English• Should have proven experience of handling a team	INR 25,000

Sub-Divisional Project Manager (SDPM)	<ul style="list-style-type: none"> • Must be a post-graduate • Should have a minimum of 1 year of experience • Should have experience in working with Microsoft Office and should be well versed with Word, PowerPoint and Excel • Should have good written and verbal communication in Bengali and English • Should have proven experience of handling a team 	INR 20,000
Block Level Staff (BLS)	<ul style="list-style-type: none"> • Graduate with certificate in computer Applications • Should have good written and verbal communication in Bengali/ local language • Flexible to travel • Ability to support the Training Providers in grass root level 	INR 12,000
Project Assistant cum Data Entry Operator (PADEO)	<ul style="list-style-type: none"> • Must be a graduate in Computer Application (BCA) / post-graduate in Computer Applications (MCA) • Should have experience in working with Microsoft Office and should be well versed with Word, PowerPoint and Excel • Should have good written and verbal communication in Bengali and English • Typing speed should be minimum of 30 words per minute (wpm) 	INR 11,000

List of district-wise vacancy and other relevant details for applications are as per Annexure-I. The pro-forma for domicile certificate is placed as Annexure-II.

The online link for applications in the web portal www.pbssd.gov.in will become functional on 14/10/2020 (WEDNESDAY) at 10:00 A.M. up to 5:00 pm on 13/11/2020 (FRIDAY).

ANNEXURE-I

Total vacancies for District Project Managers (DPM), Sub-Divisional Project Managers (SDPM), Block Level Staff (BLS) and Project Assistant cum DEOs (PADEO) are as follows:

SL. No.	District	DPM Vacancy	SDPM Vacancy	BLS Vacancy	PADEO Vacancy
1	24 Parganas (North)	0	0	13	2
2	24 Parganas (South)	0	0	18	2
3	Alipurduar	0	0	3	0
4	Bankura	0	1	2	3
5	Birbhum	0	1	10	3
6	Cooch Behar	0	0	0	3
7	Dakshin Dinajpur	0	0	4	1
8	Darjeeling	0	0	8	4
9	Hooghly	0	0	2	3
10	Howrah	0	0	11	1
11	Jalpaiguri	0	0	5	2
12	Jhargram	0	0	5	0
13	Kalimpong	0	0	2	1
14	Kolkata	0	0	0	1
15	Malda	0	0	1	2
16	Murshidabad	0	0	1	3
17	Nadia	0	0	8	2
18	Paschim Bardhaman	0	0	2	2
19	Paschim Medinipur	0	0	0	3
20	Purba Bardhaman	0	0	3	2
21	Purba Medinipur	1	0	11	1
22	Purulia	0	0	2	2
23	Uttar Dinajpur	1	0	3	1
TOTAL		2	2	114	44

1. The total vacancies for District Project Managers, Sub-Divisional Project Managers, Block Level Staff and Project Assistant cum-DEOs are available in the “Recruitment” section in the websites www.pbssd.gov.in.
2. Existing Staff having requisite qualification & experience may also apply afresh for higher posts or any other posts in this recruitment drive.
3. For recruitment to the vacancies for a district, only candidates who are domiciled in that district shall be eligible. Domicile certificate as per the pro-forma (ANNEXURE-II) is mandatory.
4. According to Merit, district wise Panel Lists of candidates will be prepared against each post. Appointments will be done based on the existing vacancies. The Panel will remain valid for 1 (one) year from the date of publication of the same. Interim vacancies, as and when occur against a post, would be filled up from candidates in Panel for that post of the respective district by the DM. The appointment would be done from residual merit list.

DOMICILE CERTIFICATE PROFORMA

PROFORMA

Applicable for candidates residing in the District of _____
Continuously at least for last five (5) years as on 30/06/2020

To be issued by the BDO/SDO or any Gazetted Officer of the District for which the application is being submitted.

Domicile Certificate

Certified that _____ son / daughter of
_____ is a resident/permanent resident of _____

state at Village/House No. _____

Street _____

Post Office _____ Police Station _____

in the district of _____ under Assembly Constituency _____ and

has been living in the State of _____ continuously / uninterruptedly at least for the last five (5) years as on 30/06/2020.

Paste passport size photograph of applicant in this box

Note:

- Photograph is to be attested by the certifying authority.
- Candidates must submit the same photograph, as used in the Application Form. The same photograph should be used during his/ her admission through this system.

Signature of Certifying Authority _____

Designation with Official Seal _____

Full Name of Certifying Authority _____

Address _____

Phone No. _____