



Memo No: 996 /MV/GS Mela-2022

Dated, Alipore, 15.09.2021

**Notice Inviting Online Expression of Interest No. -MV/1**

**Name of work:** Hiring one no. of Barge for transportation of pilgrims, vehicles, materials etc. in connection with Ganga Sagar Mela, 2022.

**SCHEDULE OF IMPORTANT DATES OF BIDS**

PARTICULAR	DATE & TIME
Date of Publication of e-EOI	16.09.2021
Document download start date & time	16.09.2021 from 10:00 a.m.
Document download end date & time	07.10.2021 upto 03:30 p.m.
Bid submission start date & time	16.09.2021 from 10:00 a.m.
Last date & time of online submission of Technical Bid and Financial Bid.	07.10.2021 upto 03:30 p.m.
Date & Time of opening of Technical Bid in the Office of the District Magistrate, Alipore (MV Section)	07.10.2021 upto 04:00 p.m.
Date & Time of opening of Financial Bid in the office of the District Magistrate, Alipore (MV Section)	08.10.2021 upto 04:00 p.m.
Validity of bid	<u>90 days</u>
Completion Period of setting up infrastructural work	Within 15 <sup>th</sup> December, 2021
Utilization period	From 20.12.2021 to 20.01.2022

OFFICE OF THE  
DISTRICT MAGISTRATE & COLLECTOR

SOUTH 24 PARGANAS

MOTOR VEHICLES SECTION,

Office: 12, Biplabi Kanai Bhattacharya Sarani, Alipore, Kolkata-700027

Phone No. 033-24791943, e-mail: [rto-ali@nic.in](mailto:rto-ali@nic.in)



For and on behalf of the District Magistrate, South 24 Parganas, the Additional District Magistrate (Transport), South 24 Parganas, invites online EOI through **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite technical and financial capability and sufficient experience in transportation of materials, vehicles & buses and also passengers through large barge having carrying capacity upto 800 tonnage.

Name of work	Hiring Barge for transportation of pilgrims, vehicles, materials etc. in connection with Ganga Sagar Mela, 2022.
Location of Work	Lot-8 and Kachuberla.
Scope of Work	<ul style="list-style-type: none"><li>• Transportation of pilgrims during Ganga Sagar Mela, 2022</li><li>• Transportation of vehicle to be engaged for conducting duty for the officials, guest &amp; VIPs during Ganga Sagar Mela, 2022.</li><li>• Transportation of material connected with Ganga Sagar Mela.</li><li>• Plying barge is allowed only in demarcated channel.</li><li>• Operation at any time during day or night based on availability of water draft in Muriganga River.</li><li>• Fuel to be arranged by agency.</li><li>• All arrangement for operation of barge like crew, assistant, mechanics and other accessories to be arranged by agency.</li><li>• Adequate manpower to operate the barge around 20-22 hrs. daily.</li></ul> <p>Barge will operate in between lot -8 and Kachuberia and will transport above mentioned items as and when required. Barge will ply when minimum draft for barge will be available in between two jetties. Barge will be equipped with all necessary facilities to transport above items.</p>

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Utilization Period	Test run within December 2021. Formal Activation may be fixed.
EMD	<u>Rs. 5000/- (Five thousand only)</u> to be deposited as Bank Draft manually during Technical Bid submission.
Bid Inviting Authority	The Additional District Magistrate (LA), South 24 Parganas.
<p><b>TECHNICAL BID</b></p> <p><i>Eligibility Criteria for Qualification of the bidders in the Technical Bid</i></p> <p><b>*SIMILAR NATURE OF WORK:</b> .....</p> <p><b>IMPORTANT:</b> If the bidders do not upload these requisite documents in the e-tender portal, they will summarily be rejected during evaluation. If anyone found to be submitting false or manufactured credential, then the bidder may be black listed or prevented from participation.</p>	<p><b>CREDENTIAL: STATUTORY DOCUMENTS</b></p> <ol style="list-style-type: none"> <li>1. <b>CREDENTIAL / EXPERIENCE:</b> Working experience certificate for successful performance in Ganga Sagar Mela / similar work with Government Department Offices.</li> <li>2. The average annual turnover of the agency must be above 10 Lakhs.</li> <li>3. The bidder must have at least 15 lakhs credential for the said works.</li> <li>4. <b>NON STATUTORY DOCUMENTS:</b> <ol style="list-style-type: none"> <li>a. Valid Trade License</li> <li>b. Income Tax return for the latest financial year</li> <li>c. GST Registration certificate</li> <li>d. Professional Tax Return for the latest financial year</li> <li>e. Audited Balance Sheets / CA certified copy of last Financial years</li> <li>f. PAN Card photo copy</li> </ol> </li> </ol> <p>All the above mentioned criteria and documents are mandatory and if the bidder fails to submit any of them, their bid will summarily be rejected.</p> <p>The bid shall be placed in a sealed cover having written on top "Technical Bid for Hiring Barge during Ganga Sagar Mela, 2022".</p>
Bid Document	Bid Documents are available in the e-Tendering portal of Govt. of West Bengal, <a href="http://wbtenders.gov.in">http://wbtenders.gov.in</a> Bidders who have registered with National Informatics Centre (NIC) can participate in the EOI. Interested bidders shall register with NIC in advance. Documents requisition shall be done as per instruction given in the Information to Bidders (ITB).

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Technical Bid Evaluation	<p>The Technical Bid will be evaluated by the EOI evaluation committee chaired by Addl. District Magistrate (LA). Original documents will have to be produced by the bidders as and when asked by the bid evaluation authority.</p> <p>Only the technically qualified bidders can advance for Financial bid.</p>
Date and time of opening of Financial Bid submitted online of only the technically qualified bidders	<b>08.10.2021 upto 04:00 p.m.</b>
Financial Bid	Gross amount inclusive of all taxes will be mentioned only.
Validity of Bid	90 days



<p>EOI registration and bidding</p>	<p><b><u>ONLINE BIDS:</u></b></p> <p>The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below:</p> <ul style="list-style-type: none"> <li>• Online EOI can be submitted by logging in the e-Tendering portal of Govt. of West Bengal i.e. <a href="http://wbtenders.gov.in">http://wbtenders.gov.in</a></li> <li>• <b><u>ONLINE BID SUBMISSION:</u></b> The Bidders are required to submit the Technical and Financial Bid documents <b>ONLINE</b> i.e. uploading of the documents complete in all respect by following the Online Bid submission procedure.</li> </ul>
<p>Important Instructions</p>	<ul style="list-style-type: none"> <li>• Names of the technically qualified bidders as per the bid criteria after verification with original [in case of doubt and complaint] &amp; evaluation will be displayed in the e-portal, this office notice board and official website by the EOI evaluation committee.</li> <li>• The financial bid documents of the technically qualified bidders will only be opened.</li> <li>• List of Financial comparison chart of bidders will be published on the next day after opening. Bid inviting authority of South 24 Parganas reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reasons whatsoever.</li> <li>• The intending bidders are requested to inspect the work site before quoting their rates.</li> <li>• Each Bidder shall submit maximum two Bids in each NleT. A Bidder who submits more than two Bids as individual or Partner for one NleT will cause the proposals with the Bidder's participation to be disqualified.</li> </ul>
<p align="center"><b><u>INFORMATION TO THE BIDDERS (ITB)</u></b></p> <p><b><u>Download of EOI</u></b></p> <p>EOI to be downloaded only from the e-Tendering portal of Govt. of West Bengal i.e. <a href="http://wbtenders.gov.in">http://wbtenders.gov.in</a>. The EOI will be submitted in two bid system i.e. <b>Technical bid &amp; Financial bid</b> only through online mode.</p>	





**Online Bid submission procedure**

**Registration of Contractor:** Agencies/Bidders who are interested in participating shall have to get enrolled & registered with the Government e-Procurement system, through logging on to <http://wbftenders.gov.in>.

**Digital Signature certificate (DSC):** Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of EOI, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount or any service provide as may be allowed by the Finance Department, Govt. of West Bengal.

**EOI Download:** The contractor can search & download NIEOI & EOI Documents electronically from computer once he logs in to the e-Tendering portal <http://wbftenders.gov.in> using the Digital Signature Certificate. This is the only mode of collection of EOI Documents.

**Submission of EOI:** EOI are to be submitted through online to the stipulated website in two folders at a time, one in Technical Bid & the other in Financial Bid before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly **digitally signed**. The documents will get encrypted (transformed into non readable formats).

**Submission of Earnest Money Deposit:** The earnest money deposit has to be made and submitted following the clauses as mentioned in the bid document.

**A. Technical Bid:**

The Technical proposal should contain scanned copies of the following (all in PDF file) in 2 (two) covers (folders),

**Cover A-1 >Statutory Cover file Containing**

NIT (Properly upload the same Digitally Signed).

**Cover A-2 >Non- Statutory Cover (Mandatory Documents)**

All the documents as given under TECHNICAL BID

**Note:** Failure of submission of any of the above mentioned documents (as applicable) i.e. statutory and non-statutory documents will render the EOI liable to be rejected.

**B. Financial Bid:**

The financial proposal should contain the following documents in one cover (folder):

The contractor shall quote the gross amount through online mode only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the contractor are to be uploaded (Excel file).

**EVALUATION OF BID:**

Bids will be opened in front of bidders volunteering to be present. The Technical and Financial evaluation of the bids will be done by the bid-evaluation committee constituted for the EOIs.



Base on following parameters and weightage:

Parameter	Weightage
Understanding of the concept	15
Experience in handling similar nature of work	15
No. of Skilled Manpower to be provided	10
Demo Power point presentation of the system & Demonstration of System	10

Tender evaluation committee will finalize technically valid bidders whose financial bid will be opened.

**CRITERIA FOR EVALUATION OF TECHNICAL AND FINACIAL BID:**

If a bidder does not qualify in Technical Bid, then the corresponding Financial Bid will not be opened.

The Financial Bid should be expressed as a consolidated fee inclusive of all Taxes and duties and processing charges.

The Financial proposal will be evaluated based on their quoted rate.

Bidder quoting lowest financial value will be considered as L1 bidder.

**PAYMENT:**

Payment against the bill claim subjected to verification by the competent authority will be made on availability of fund.

EMD of the successful bidder shall be adjusted against the bill claim while making payments.

The Payment of RA as well as final bill for any work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. No bidder can hamper the progress of work by stating non-payment of bills or non-receipts of payment. The financial capabilities of the bidder are evaluated through his annual turnover and no bidder can cite the non-payment as a reason for delayed completion or slow progress of work. Authority may impose penalty for delay in completion of work.

**The mode of Payment of the bills are given below:**

- No RA bill will be entertained. Payment will be done after successful execution of the system.

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**Other Terms and conditions: -**

1. The credentials submitted by the bidders shall invariably be verified from competent authority through formal/informal ways. If the bidders are found producing manufactured credentials, then appropriate action for black listing/prohibition of participation / criminal proceeding shall be initiated by the bid inviting authority.
2. Sub-contracting by the successful bidder will not be allowed. EOI Committee shall take appropriate action against the willful defaulter.
3. The Executive Officer reserves the right to terminate the contract by giving one- month notice to the agency in case if any deviation from the norms or any non- compliance.
4. The entire work shall be completed within the time frame given in the work order. Any deviation in work completion period will invite penalty of 1-5% on the value of pending work. The Bid Inviting Authority is empowered to impose such penalty by obtaining a report from engineers.
5. Time extension on completion of work shall not be given in ordinary circumstances. Bid inviting authority is empowered to decide on time extension only after making proper assessment through a team of officials in an extraordinary circumstance like land dispute, natural calamity or similar situation.
6. Bid Inviting Authority shall moot a proposal for Black listing or prohibition of any contractors' participation for a period of one year for blatant violation of EOI norms or for vitiating EOI process.
7. **Agreement:** Model agreement document shall be prepared by the bidder in consultation with the competent authority. The agreement will be signed only if the competent Authority has given the consent. The LOI and bid document shall become part of the agreement.
8. Negotiation with L2 bidder is prohibited.
9. Cancellation of any EOI due to unavoidable circumstance will lead to a fresh EOI which will be treated as 1<sup>st</sup> call only.



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The bid inviting authority reserves the right to reject or cancel any bid without assigning any reason whatsoever.

Any attempt by the bidders to produce fake or false documents and frivolous complaints with an intention to vitiate the EOI process will be viewed seriously and the EOI committee will take necessary action to initiate process for black listing them.

*Adli*  
Additional District Magistrate (LA),  
South 24 Parganas

Memo No: 996/MV/GS Mela-2022

Dated, Alipore, 15/09/2021

Copy forwarded for necessary action to:

1. Addl. District Magistrate (Zilla Parishad), South 24 Parganas for displaying the e-NIT in his office
2. Nazareth Deputy Collector, South 24 Parganas for displaying the e-NIT in office notice board
3. DIO/DIA, NIC South 24 Parganas with a request to upload & publish the e-NIT in the Website (<http://wbtenders.gov.in>) and publish the notice in the District Website
4. DICO, South 24 Parganas with a request to publish the brief advertisement about the e-NIT in the local news paper(s).
5. CA to DM, South 24 Parganas for kind perusal of the District Magistrate
- 6.9. PA to ADM (...), South 24 Parganas for kind perusal of the ADM

*Adli*  
Additional District Magistrate (LA)  
South 24 Parganas

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**CHECK LIST FOR TECHNICAL BID EVALUATION**

PARAMETERS	Bidder-1	Bidder-2	Bidder-3	Bidder-4
EMD				
Experience in similar field of work				
Valid Trade License				
Latest IT Return				
Latest PT return				
GST Registration				
Valid PAN Card				
Average annual turnover				

The following Agencies have technically qualified against whom the Financial bid can be opened

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*\* While evaluating, the authority will see whether the bidders has sufficient document to match up to the requirement as desired in the e-NIT.*



\* Original documents will be verified for confirmation

**Annexure I**

**Technical Specifications for hiring barge in Sagar Mela 2022**

- i. The barge should have 300 to 750 tonnage carrying capacity.
- ii. The Bidder should have at least three years working experience for transportation of pilgrims for Ganga Sagar Mela.
- iii. The barge must have cover body type.
- iv. The barge should have minimum at least 50 mtrs. Length, 10 mtrs. Breadth and Depth 2 mtrs.
- v. The barge should have 2 decks.
- vi. The barge must be equipped with all security measures for carrying pilgrims.
- vii. Agency will provide trained pilot.
- viii. Providing life jacket and bouya for the crew and passengers, Agency will take care of safety measures.

Agency will keep sufficient internal arrangement for repairing, maintenance in case of machine failure.

**Annexure II**

**Technical Specifications for hiring barge in Sagar Mela 2022 for which rates will be quoted.**

- i) The barge should have upto 800 tonnage carrying capacity.
- ii) The Bidder should have at least three years working experience for transportation of pilgrims, vehicles, materials etc. for Ganga Sagar Mela or work of similar nature.
- iii) The barge must have cover body type.
- iv) The barge should have minimum at least 54.6 mtrs. Length, 11 mtrs. Breadth and Depth 2.1 mtrs.
- v) The barge should have 2 decks and no. of bulkheads 5.
- vi) The barge must be equipped with all security measures for carrying pilgrims.
- vii) Agency will provide trained pilot.
- viii) Providing life jacket and bouya for the crew and passengers, Agency will take care of safety measures.
- ix) Agency must have two sets of crew personnel for performing 24 hrs. duty.
- x) Agency will keep sufficient internal arrangement for repairing, maintenance in case of machine failure.
- xi) Mobilization / demobilization is allowed maximum upto KPT from Lot 8 and vice versa.
- xii) No side open type barge will be accepted. It must be completely covered both side and top or permanently iron fenced in both the side and top so that it remains totally secured from slipping of pilgrims. Fencing must have the capacity to bear the load mentioned in point (i).