

**District Health & Family Welfare Samity - South 24 Parganas**  
**( Office of the Chief Medical Officer of Health )**  
**Administrative Building. M.R.Bangur Hospital Complex (2<sup>nd</sup> Floor)**  
**241, Deshapran Sashmal Road. Tollygunge, Kolkata - 700033. W.B.**

Memo No : CMOH(SPG)/DH&FWS/.7054.....

Date: 27.07.23

**RECRUITMENT NOTIFICATION FOR THE DIFFERENT (CONTRACTUAL) POSTS UNDER**  
**15<sup>th</sup> FINANCE COMMISSION- HEALTH GRANTS FOR SOUTH 24 PARGANAS DISTRICT : 2023-24**  
**[ INCLUDING THE VACANCIES OF 2022-23 UNDER 15<sup>th</sup> FC-HG ]**

South 24 Parganas District Health & Family Welfare Samity will engage different personnel for the vacant posts as mentioned in the memo no. HFW-27011/502/2022-NHM SEC-Dept. of H&FW/3038, dated 22.05.2023 and HFW-35099/249/2022-NHM SEC-Dept of H&FW/2748, dated 03.05.2023 under 15<sup>th</sup> Finance Commission - Health Grant for different Blocks & Municipalities under South 24 Parganas District purely on contractual basis.

Eligible candidate should apply online in the prescribed format as given in Departmental Website ([www.wbhealth.gov.in](http://www.wbhealth.gov.in) / recruitment) from 02.08.2023 to 10.08.2023 for the mentioned posts. Only online application will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Any eligible candidates willing to apply for more than one post will have to submit separate application and separate demand draft for each post accordingly.

Application fees of Rs. 100/- (50% for reserved categories) are to be paid in the form of Demand Draft issued from any Nationalized Bank in favour of " District Health & Family Welfare Samity South 24 Parganas " payable at Service Branch, Kolkata.

All the essential and desirable qualification must be completed on or before the date of online application. No hard copy need to send through currier/post, printed on line application form and the self attested photocopies of the essential testimonials need to be submitted at the time of document verification.

Eligible candidates from the panel will be called for the vacancies if arises for the particular posts mentioned below within one year of the publication of the engagement notice.

<b>1.</b>	<b>Name of the Post</b>	<b>: Block Epidemiologist ( XV FC ) 23-24</b>
	Number of post	: 3 [UR-1, SC-1, OBC(A)-1] & the vacancies of the XV FC- 2022-23
	Remuneration	: Rs. 35,000/-pm
	Place of posting	: BPHC/RH - Bhangore-I, Canning-I, T.M.Block or any other Blocks under South 24 Pgs District ( as per Vacancy of the XV FC- 2021-22 & 2022-23).
	Essential Criteria	: [1] M.Sc in Life Science/ Epidemiology or BAMS/ BHMS/ BUMS with MPH [2] Proficiency in advance MS Office ( Course Certificate ).
	Desirable Criteria	: [1] Ph.D / M.Phil [2] Experience in Public Health
	Age (as on 01.01.2023 )	: 21 years to Maximum 40 years .
	Selection Process (Scoring)	: [1] Academic Score, Experience Score, Computer Test & Interview. [2] Qualifying Marks for Computer Test is 50 %

<b>2.</b>	<b>Name of the Post</b>	<b>: Block Public Health Manager (XV FC) 23-24</b>
	Number of post	: 3 [UR-1, SC-1, OBC(A)-1] & the vacancies of the XV FC- 2022-23
	Remuneration	: Rs. 35,000/-pm
	Place of posting	: BPHC/RH - Bhangore-I, Canning-I, T.M.Block or any other Blocks under South 24 Pgs District ( as per Vacancy of the XV FC- 2021-22 & 2022-23).
	Essential Criteria	: [1] B.Sc in Life Science with Post Graduate Degree/Diploma in Management ( B.Sc + Degree or Diploma in Management ) [2] Proficiency in advance MS Office( Course Certificate ).
	Desirable Criteria	: [1] M.Sc.in Life Science. [2] Experience in Public Health
	Age (as on 01.01.2023 )	: 21 years to Maximum 40 years .
	Selection Process (Scoring)	: [1] Academic Score, Experience Score, Computer Test & Interview. [2] Qualifying Marks for Computer Test is 50 %

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<b>3. Name of the Post</b>	<b>: Laboratory Technician ( XV FC ) 23-24</b>
Number of post	: 6 [UR-3, SC-1,OBC(A)-1, ST-1] & the vacancies of the XV FC- 2021-22
Remuneration	: Rs. 22,000/-pm
Place of posting	: BPHC/RH - Bhangore-I, Canning-I, T.M.Block or any other Blocks under South 24 Pgs District ( as per Vacancy of the XV FC- 2021-22 & 2022-23).
Essential Criteria	[1] Passed Class 12 with Physics, Chemistry & Mathematics/Biology Science. [2] Diploma in Medical Laboratory Technology from any Institutions recognized by the Govt. of WB or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine.
Desirable Criteria	[1] 2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.
Age (as on 01.01.2023 )	: 19 years to Maximum 40 years .
Selection Process (Scoring)	: [1] Academic Score (XII, DMLT/DLT & Experience Score )

<b>4. Name of the Post</b>	<b>: Block Data Manager ( XV FC ) 23-24</b>
Number of post	: 3 [UR-1, SC-1, OBC(A)-1] & the vacancies of the XV FC- 2022-23
Remuneration	: Rs. 22,000/-pm
Place of posting	: BPHC/RH - Bhangore-I, Canning-I, T.M.Block or any other Blocks under South 24 Pgs District ( as per Vacancy of the XV FC- 2021-22 & 2022-23).
Essential Criteria	[1] Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. [2] Working knowledge of computer with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access & Internet (Course Certificate). [3] Minimum 3 years experience in Government Sector or 5 years in Private Sector in data recording and data analysis.
Desirable Criteria	: Not Applicable.
Age (as on 01.01.2023 )	: 21 years to Maximum 40 years .
Selection Process (Scoring)	: [1] Academic Score ( X , XII & Graduation) and Computer Test. [2] Qualifying Marks for Computer Test is 50 %

<b>5. Name of the Post</b>	<b>: Medical Officer-(Urban) ( XV FC ) 23-24</b>
Number of post	: 16 & the vacancies of the XV FC- 2022-23
Remuneration	: Rs. 60,000/-pm
Place of posting	: UHWCs of Municipalities : Maheshtala, Rajpur-Sonarapur, Jaynagar-Mazilpur or any other Municipalities under South 24 Pgs District ( as per Vacancy of the XV FC: 2021-22 & 2022-23).
Essential Criteria	[1] MBBS from a MCI recognized Institute with 1 year compulsory internship. [2] Must be registered under West Bengal Medical Council [3] Weight age will be given for higher qualification.
Desirable Criteria	: Not Applicable.
Age (as on 01.01.2023 )	: 62 years or less.
Selection Process (Scoring)	: [1] Academic Score (MBBS/ PG Degree / Diploma), [2] Experience Score

<b>6. Name of the Post</b>	<b>: Staff Nurse-(Urban) ( XV FC ) 23-24</b>
Number of post	: 16 [ UR-8, SC-3, ST-2,OBC(A)-2,OBC(B)-1 ] & the vacancies of the XV FC- 2022-23
Remuneration	: Rs. 25,000/-pm

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Place of posting	: UHCs of Municipalities : Maheshtala, Rajpur-Sonarpur, Jaynagar-Mazilpur or any other Municipalities under South 24 Pgs District ( as per Vacancy of the XV FC : 2021-22 & 2022-23).
Essential Criteria	[1] Completed GNM course recognized by Indian Nursing Council (INC)/West Bengal Nursing Council OR the candidate should have completed B.Sc. Nursing Course. [2] Must be registered under WBNC. [3] Proficiency in local language.
Desirable Criteria	: Not Applicable.
Age (as on 01.01.2023 )	: 62 years or less.
Selection Process (Scoring)	: Academic Score ( Based on % of marks obtained in the Examination )

<b>7. Name of the Post</b>	<b>: Community Health Assistant-Urban ( XV FC ) 23-24</b>
Number of post	: 16 [ UR-8, SC-3, ST-2,OBC(A)-2,OBC(B)-1 ] & the vacancies of the XV FC- 2022-23
Remuneration	: Rs.13,000/-pm
Place of posting	: UHCs of Municipalities : Maheshtala, Rajpur-Sonarpur, Jaynagar-Mazilpur or any other Municipalities under South 24 Pgs District ( as per Vacancy of the : 2021-22 & 2022-23).
Essential Criteria	[1] Must Having passed ANM course from an Institute recognized by the Indian Nursing council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the S24Pgs District.  Or [2] Must Having passed GNM course from an Institute recognize by Indian Nursing council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the S24Pgs District.
Desirable Criteria	: Not Applicable.
Age (as on 01.01.2023 )	: 21 years to Maximum 40 years .
Selection Process (Scoring)	: Academic Score ( Based on % marks obtained in the Examination of ANM / GNM ).

<b>8. Name of the Post</b>	<b>: Staff Nurse- Polyclinic ( XV FC ) 23-24</b>
Number of post	: 3 [UR-1, OBC(A)-1, SC-1] & the vacancies of the XV FC- 2022-23
Remuneration	: Rs. 25,000/-pm
Place of posting	: UHCs of Municipalities : Maheshtala, Rajpur-Sonarpur, Jaynagar-Mazilpur or any other Municipalities under South 24 Pgs District ( as per Vacancy of the XV FC : 2021-22 & 2022).
Essential Criteria	[1] Completed GNM course recognized by Indian Nursing Council (INC)/West Bengal Nursing Council OR the candidate should have completed B.Sc. Nursing Course. [2] Must be registered under WBNC. [3] Proficiency in local language.
Desirable Criteria	: Not Applicable.
Age (as on 01.01.2023 )	: 62 years or less
Selection Process (Scoring)	: Academic Score ( Based on % of marks obtained in the Examination ).

<b>9. Name of the Post</b>	<b>: Counsellor - Polyclinic ( XV FC ) 23-24</b>
Number of post	: 3 [UR-1, OBC(A)-1, SC-1] & the vacancies of the XV FC:2021-22 & 2022-23
Remuneration	: Rs. 20,000/-pm
Place of posting	: UHCs of Municipalities : Maheshtala, Rajpur-Sonarpur, Jaynagar-Mazilpur or any other Municipalities under South 24 Pgs District ( as per Vacancy of the : 2021-22 & 2022-23).
Essential Criteria	[1] Graduate (Hons.) in Psychology/Social Work/ Sociology/ Anthropology/ Human Development. [2] Conversant in MS-Office (Course Certificate). [3] Proficiency in local language. Contd.....

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Desirable Criteria	: Post Graduate (M.A/M.Sc) in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development.
Age (as on 01.01.2023 )	: 21 year to Maximum 40 years .
Selection Process (Scoring)	: Academic Score, Experience Score, Written Test & Interview.

Candidates will have to submit the complete printed application (online computer generated) with all relevant documents (self attested) in hard copies along with demand draft at the time of Document Verification which will be intimated in due time.

#### **General Information for the Applicants / Candidates**

1. Only online Registration & Applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ from the original testimonials , that application shall liable to be cancelled .
2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.
3. The Essential Qualification mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection.
4. The originals and the photocopies ( xerox copies) of each of the following documents stated below must be brought for submission or verification whenever asked for :
  - Photo proof identity card ( Any one- Passport / Voter Card / AADHAR Card / PAN Card ).
  - Proof of Address ( Any one Passport / Voter ID Card / AADHAR Card).
  - Age Proof Certificate (Madhyamik or equivalent examination certificate).
  - Caste Category Certificate (if any) . In case of SC, ST, OBC Candidates (category A or B) must be mentioned specifically in the caste certificate issued by the appropriate authority.
  - All mark sheets starting from Secondary and onwards.
  - Computer Education certificate /documents should be submitted as per requirement.
  - All the experience certificate issued and stamped by the appropriate authority starting from oldest to latest.
  - Experience will be calculated after obtaining the required qualification for any post as mentioned above, till the last date of online application.
  - Experience certificate must consist of Name of the post, Employer's Name, Employee's Name, Date of Joining (DOJ) and Date of Leaving (DOL) otherwise his/her experience will be treated as invalid. No appointment letter/joining letter/pay slips will be treated as experience certificate.
5. On-line Registration Number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line Registration no. in future.
6. No rounding off marks will be granted. Proportionate marking up to 2 decimal points will be considered.
7. At the time of Document verification the candidates have to submit the printed hard copy of the filled up on-line application along with the Demand Draft in original (Applicant must mention their On-line Registration number, Name of the Candidate, Name of the post and Caste category at the back of the demand draft). The amount taken in the form of Demand Draft will not be refunded in any case.
8. Candidate have to submit self attested hard copies (photocopies) of all the relevant mark sheets, Degree/Pass Certificates and relevant documents along with print copy of on-line application and demand draft ( in original) at the time of Document verification by hand .
9. Essential Qualification degree through Distant Learning Course or from any Open University will be entertained from the recognized and approved universities /institutions .
10. The Higher Secondary (10+2) percentage of marks will be calculated as per the norms of the Council or equivalent Board. Marks will be calculated on the basis of 2 languages and 3 compulsory elective Subjects (Total 5 Subjects) only as per marks sheet of the Council/ Board, whichever applicable.  
University Marks in case of Graduation and Post Graduation will be calculated on the basis of marks obtained in all the University Examinations.

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11. Only the Degree/Diploma from the UGC / Council/ Board of different faculties approved Institutes will be acceptable.
12. Place of posting may be changed as per the vacancy or requirement at the time of joining of that particular post.
13. The recruitment process including scoring for the different posts will be done as per the relevant Terms of Reference (TOR) issued by the Competent Authority or the District Level Selection Committee (NHM) which is applicable for that particular post.
14. Wrong entry in the online application (lower marks or higher marks), any mismatch with the originals, applications will be treated as cancelled during the Document Verification process or any stage in the selection process.
15. In case of any anomalies or discrepancies found with the requirements or originals of the applicant the Competent Authority may cancel the candidate in any stage of the selection process even and after selection.
16. The decision of the Competent Authority regarding the recruitment is final.

**N.B :** The following conditions are applied for such engagements vide Memo No: HFW/NHM-478/2021/314, dated 28.04.2022 of the ED, WBSH & FWS :

- (i) Remuneration of the HR has been fixed as per rate of National Health Mission (NHM) as mentioned against the posts. No enhancement will be permitted during entire tenure up to 2026.
- (ii) Engagement will be on contract, which will be initially for a period of one year. Maximum period of engagement till 2026 unless and until the project/scheme is further extended.
- (iii) Under no circumstances, these HR will be absorbed in regular establishment of the Govt.

**Applicants are requested to visit the URL : [www.wbhealth.gov.in](http://www.wbhealth.gov.in)** and to fill up the online application through "Online Recruitment" option under **E-GOVERNANCE** module. Further notice regarding selection process will be published in following websites [www.wbhealth.gov.in](http://www.wbhealth.gov.in) (Recruitment Section) / [www.spghealthgov.in](http://www.spghealthgov.in) / [www.s24pgs.gov.in](http://www.s24pgs.gov.in) for communication details. All are advised to keep visiting websites accordingly on regular basis to see the progress of recruitment process. No separate letter will be issued.

Secretary, South 24 Parganas DH & FW Samity &  
Chief Medical Officer of Health, South 24 Parganas

Memo No : CMOH(SPG)/DH&FWS/7054/1(10)

Date: 27.07.23

Copy forwarded for information :

1. The Executive Director, WB SH & FWS
2. The Chairman, District Level Selection Committee, South 24 Parganas
3. The District Magistrate, South 24 Parganas
4. The ADM(Development), South 24 Parganas
5. The Dy. CMOH-I/II/III/DMCHO/DTO, South 24 Parganas
6. The OC Health, South 24 Parganas
7. The BMOHs/ACMOHs/Superintendents (All)- S24Pgs
8. DIO, NIC, South 24 Parganas with request to upload the notice in [www.s24pgs.gov.in](http://www.s24pgs.gov.in) web-site.
9. IT-Coordinator, Swasthya Bhavan with request to upload the notice in [www.wbhealth.gov.in](http://www.wbhealth.gov.in) web-site.
10. DSM, South 24 Parganas with request to upload the notice in [www.spghealthgov.in](http://www.spghealthgov.in) web-site.

Secretary, South 24 Parganas DH & FW Samity &  
Chief Medical Officer of Health, South 24 Parganas