

**OFFICE OF THE  
DISTRICT MAGISTRATE & COLLECTOR  
SOUTH 24 PARGANAS**

**Office:** 12, Biplabi Kanai Bhattacharya Sarani, Alipore, Kolkata – 700027  
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**Memo No:** FR 434

**Dated:** 20/9/22

**NOTICE INVITING OFF LINE QUOTATIONS**

**NAME OF THE WORK: HIRING OF DIFFERENT MATERIALS AND ELECTRICAL WORK AT TEMPORARY STALL AT KACHUBERIA**

For and on behalf of the District Magistrate, South 24 Parganas, the Additional District Magistrate (Gen), South 24 Parganas invites offline **rate** quotations from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient experience in with technical credential on execution of similar nature of work.

**Details of Work:**

Sl. No.	Description of work	Approx Estimate (in Rs)	Rate quoted in Rs.
01	Hiring of different materials and electrical work at Temporary Stall at Kachuberia (From 07 <sup>th</sup> January, 2023 to 16 <sup>th</sup> January, 2023)	<b>Rs. 71,525.00</b>	

**Details works with estimate:**

Sl. No.	Description of items	Unit	Lowest Rate	Quantity	Amount
1	Hire charges of wooden table on hire basis of size 5'0"x3'0".	Each	217.00	12.00	2604.00
1a	Addotional rate for Item no-24 ( Above 16 to 20 days , 20% )	R. ft.	43.40	12.00	520.80
2	Hire charges of wooden table on hire basis of size 4'0"x2.5'0".	Each	231.00	12.00	2772.00
3	Hire charges of wooden table on hire basis of size 3'0"x2'0".	Each	231.00	4.00	924.00
4	Hire charges of Garden chair.	Each	72.00	4.00	288.00
5	Hire charges of Polythene chair.	Each	72.00	50.00	3600.00
6	Hire charges of clean and washed G.I..Polythene drum with cover for drinking water.	Each	217.00	2.00	434.00
7	Hire charges of Polythene jug.	Each	14.00	10.00	140.00
8	Hire charges of Polythene glass.	Each	20.00	10.00	200.00
9	Hire charges of single Sofa.	Each	571.00	4.00	2284.00
10	Hire charges of double Sofa.	Each	579.00	4.00	2316.00



Sl. No	Description of items	Unit	Lowest Rate	Quantity	Amount
11	Hire charges of Centre table of standard size.	Each	130.00	2.00	260.00
12	Hire charges of folding cot with bed roll on hire basis.	Each	723.00	8.00	5784.00
13	Hire charges of clean white table cloth.	Each	72.00	5.00	360.00
14	Hire charges of Ceramic flower vase.	Each	60.00	16.00	960.00
15	Hire charges of wooden low bench.	Each	217.00	10.00	2170.00
16	Mazdoor(Male)	No	304.85	15.00	4572.75
17	Methor	No	368.32	30.00	11049.60
	<b>Electrical Items</b>				
1	Supply and providing 240 volt 32 amp on hire basis D.P. main switch	No	1	130.00	130.00
2	Supplying and laying on hire basis 230 volt 15 amp way 6way SPN .BDB	Set	1	325.00	325.00
3	Supply and providing single LED fitting Box type complete with lamp	Nos	8	130.00	1040.00
4	Supplying and fixing on hire basis 2 x 400 watt wide angle HV fitting	Nos	4	1040.00	4160.00
5	Hire charges of Amplifier set.	Set	1	650.00	650.00
6	Hire charges of Speaker Box 12".	Set	2	390.00	780.00
7	Hire charges of Trumpet Horn.	Set	2	390.00	780.00
8	Hire charges of Microphone with floor table stand	Set	2	130.00	260.00
9	Installation of Earthing	Set	1	195.00	195.00
10	Hire charges of Computer Board (1no 15amp 3nos 5amp plug socket in each Board )	Set	10	156.00	1560.00
11	Supplying and laying on hire basis 2x 3/20 & 2x3/22 single core multi stand copper wire	Mtr	150	26.00	3900.00
		TOTAL AMOUNT RS.-			55019.15
	ADD RIVER IN AREA@30%			Rs	16505.745
	Total Rupees seventy one thousand five hundred twenty five				71,524.90

**N: B:** Rates are Inclusive 12% GST and 1 % Labour Cess

#### TIME LINE FOR NIQ:

PARTICULAR	DATE & TIME
Date of Publication of NIQ	20-09-2022
NIQ start date & time	20-09-2022 05:00 PM
NIQ end date & time	29-09-2022 12:00 noon
Last date & time of submission of Quotation in the drop box	29-09-2022 12:00 noon
Date & Time of opening Quotation in the Office of the Officer-in-Charge, District Disaster Management Section, N.A.B, 1 <sup>st</sup> Floor, Alipore, South 24 Parganas	29-09-2022 03:30 P.m.



## **ELIGIBILITY CRITERIA & MANDATORY DOCUMENTS:**

**EXPERIENCE:** Intending bidders shall submit valid credentials certificate of completion of similar nature of work executed during earlier Ganga Sagar Mela having minimum value of 40% of the estimated amount put to tender during last 3 (three) years prior to the date of issue of the tender notice

OR

Intending bidders should produce valid credentials of 2 (two) similar nature of completed work executed during earlier Ganga Sagar Mela, each of the minimum value of 30% of the estimated amount each put to tender during last 3 (three) years prior to the date of issue of the tender notice.

OR

Intending bidders should produce valid credentials of similar nature of completed work executed during last 3 (three) years having minimum value of 40% of the estimated amount put to tender prior to the date of issue of the tender notice.

However, additional weightage will be given to the bidders having previous experience of similar nature of work in Gangasagar Mela in last 3 years during technical evaluation

**FINANCIAL CAPACITY:** Average Audited Annual Turn Over for the last 3 (three) consecutive financial should be equal to or more than 60% of the total estimated amount put to tender

**EARNEST MONEY DEPOSIT:** Bank Draft / Bankers Cheque of Rs. 2,000/- (Rupees two thousand) only shall be submitted in favour of the "District Magistrate, South 24 Parganas" payable at SBI, Alipore Court Treasury Branch. (Refundable)

**Statutory Documents:** Bidder shall submit latest GST Registration, Copy of Valid PAN, Latest IT Return and P. Tax return.

All the above-mentioned criteria and documents are mandatory and if the bidder fails to any of them, their bid will summarily be rejected.

The Quotation shall be submitted in the drop box kept in the Chamber of the Officer-in-Charge, District Disaster Management Section, N.T.B, 1<sup>st</sup> floor, Alipore, Kolkata-700027 within the date and time referred in this NIQ. **Please note that it is a two bid system. First bid/packet should contain document of earnest money, technical documents (i.e. credential, GST Registration, Copy of Valid PAN, Latest IT Return etc.) and second bid/ packet should contain the financial offer (rate quoted) . Both packets should be put in separate big packet and submitted as above.**

Validity of Bid: The Quotation once submitted will be valid for 90 days.

Work Completion period: The selected bidder shall complete his work within 1 week from the date of issuing work order.

## OTHER TERMS & CONDITIONS:

1. The earnest Money deposited:
  - a. Can be converted into a security deposit against selected bidder. The EMD will be returned to the non-selected bidders within 15 days after opening of financial bid.
  - b. Forfeiture of EMD will be done
    - i. If the bidder withdraws tender after opening or acceptance
    - ii. If the selected bidder fails to accept work order, refuses whether wholly or partly the offer that would be made by the undersigned
    - iii. If the selected bidder fails to do the work or supply materials as per specifications
2. Income tax and other mandatory tax deduction shall be done as per government norms before payment
3. This office shall have the right and discretion to terminate the contract and forfeit EMD in the event of any sort of breach of contract.
4. Any black listed bidder shall not be allowed to participate in this NIQ
5. No cost escalation will be entertained
6. Payment will be made as per availability of fund. No claim for delay of payment due to non-availability of fund will be entertained.
7. Subletting of work is not allowed
8. Penalty shall be imposed @1% of the total pending works if the works are not completed within the stipulated time mentioned in the bid.

The NIQ inviting authority reserves the right to reject or cancel any bid without assigning any reason whatsoever.

Memo No. FR 434/L(5)

  
Additional District Magistrate (Gen)

By South 24 Parganas  
19/09/22 Dated: 20/9/22

Copy forwarded for information with a request to display the tender notice in his office display board to:

1. Officer-in-Charge, IT Cell, South 24 Parganas.
2. DIO NIC, South 24 Parganas for displaying the NIQ in official website of the district
3. CA to DM, South 24 Parganas for placing the notice before District Magistrate
4. PA to Additional District Magistrate (Gen) , South 24 Parganas for placing the notice before ADM.
5. Notice Board of District Disaster Management Section

  
Additional District Magistrate (Gen)

By South 24 Parganas  
19/09/22