Office: 12, Biplabi Kanai Bhattacharya Sarani, Alipore, Kolkata - 700 027 Phone: 033-2449 9944 / 2479 1694, Fax: 033-2448 7871 Email: dm.south24parganas@gmail.com, dm-ali@nic.in



Memo No: 22/IT/GS Mela -2022

Date : 07-10-2021

NOTICE INVITING E-TENDER

Name of Work: <u>Setting Up of Control Room and CCTV Surveillance System covering the</u> entire area from Outram Ghat to Sagar Island through DH Road and NH via all intermediate buffer zones/Pilgrim sheds, Sagar Mela Ground point, Kachuberia point , LOT-8 point , Namkhana point , Benuban , Chemaguri, Outram Ghat during GangaSagar Mela 2022

SCHEDULE OF IMPORTANT DATES OF BIDS

PARTICULAR	DATE & TIME		
Date of Publication of e-NIT	07-10-2021		
Document download start date	07-10-2021 from 6:30 PM		
Document download end date & time	28-10-2021 up to 6:30 PM		
Pre-bid meeting in the Conference Hall of NIC, South 24 Parganas, Alipore	08-10-2021 at 2:00 PM		
Bid submission start date	08-10-2021 from 3:00 PM		
Last date & time of online submission of Technical Bid and Financial Bid.	29-10-2021 from 3:00 PM		
Date & Time of opening of Technical Bid in the Office of the Additional District Magistrate IT).South 24 Parganas	01-11-2021 at 1:00 PM		
Date & Time of opening of Financial Bid in the office of the Additional District Magistrate (IT).South 24 Parganas	02-11-2021 at 3:00 PM		
Validity of bid	120 days		
Completion Period of the entire setup	By December, 2021		

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On behalf of the District Magistrate, South 24 Parganas, the Additional District Magistrate, South 24 Parganas invites e-Tender in <u>TWO BID SYSTEM</u> for the aforesaid worksfrom reliable, resourceful, bona-fide and experienced firms / companies / contractors having requisite financial capability and sufficient relevant work experience. The details are given below:

Name of work	Setting up of CCTV Surveillance System at SagarMela Ground during Ganga SagarMela 2022 from 08-01-2022 to 17-01-2022
	Setting up of Surveillance System at SagarMela Ground and important locations from Babughat to Sagar Island and Namkhana through 860 nos. of CCTV Camera (IP based) and 10 nos. of Drone driven camera with 24 hours uninterrupted power supply. Setting up of one Mega Control Room of 7000 sq.ft. at SagarMela Office and of 5000 sq.ft. control room at Kachuberia and LOT-8 Mela office and control room with 2 nos. of Pagoda type tent at Namkhana & Benuban locations with all electrical and infrastructural equipments including LED monitor. Server DVR, Media Converter. NAS. 3CAM Studio setup with Studio lights, CG playout, Laptop with operator.
	Following are the mandatory coverage area for CCTV installation:
	 Sagar Beach area Sagar Mela ground Sagar Mandir area
	Sagar Bus Stand area
Scope of Work	 Sagar SBI more
	 Sagar Helipad ground
	 Sagar Rural Hospital complex
	Sagar BDO Office
	Sagar DM Control Room
	 Bamankhali Camp Office Chemaguri Camp Office
	 Benuban Camp Office
	 Chemaguri, Benuban Jetties
	 Kachuberia Camp Office
	 Kachuberia Jetty no. 1 to 5 and LCT
	 Kachuberia bus stand junction , Ashram More , Maity more
	Lot-8 Jetty no. 1 to 5 and LCT
	Lot-8 Camp Office
	Lot-8 Bus Stand
	Lot-8 Parking zone
	 Kashinagar Camp Office



	Namkhana BDO Office
	> Namkhana Camp Office
	Namkhana Jetty Ghat
	Next Unit Computing will be implemented in the 3 Control Rooms. An Integrated System should be deployed to view the desired CCTV feeds from CCTV cameras installed at various location. A switching mechanism should be applied to obtain the desired feeds from the various CCTV cameras and be displayed on the large LED Screen. Sanitization Tunnels and Gate with Hydrogen Peroxide as main ingredient should be installed at every Control Room (approx 12000 sq.ft.
	area in 5 locations). Sanitization Spray and fumigation through approved chemicals and disinfectants should be done at every Control Room twice a day. Individual sanitization for each of the control room officials by supplying bottled sanitizers (branded) and supplying of mask (normal & N95), surgical cap, thermal gun for each of the control room officials (approx 500 heads) should be arranged on daily basis for 15 days.
	55" LED screen, 8ft x 12ft. outdoor LED wall, 16ft. x 32 ft. outdoor LED wall display will be installed in Sagar Mela ground, Kachuberia point, Lot-8 point, Namkhana, Benuban, Chemaguri, Outram Ghat, 10 buffer zones, 10 important mainland locations (exact location to be specified later).
	Branding with Iron Structure, Flex and other decorated materials, card board, model, ply or wooden structure at Control Room.
	Laser lights are to be installed over Mega Control Room.
	Setup of Gallery at Mega Control Room
	Item wise rate should be given inclusive of all the charges (installation, commissioning and maintenance charge with GST).
Description of Work	 Installation, commissioning, supervision and operations of CCTV Camera (IP) at SagarMela Ground Point, Kachuberia , LOT-8, Namkhana, Benuban, Chemaguri & Babughat in Ganga SagarMela 2022 :
un persona presenta di construcción d'Alexandre de Construcción de Construcción de Construcción de Construcción	Quantity: I. 2 MP (IP / Analog) CCTV Camera 800 Nos II. 4 MP IP CCTV Camera 60 Nos.

5.

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Make : Hikvision (preferable) / Honeywell / Panasonic
 Specifications : a) 2 MP / 4 MP outdoor IP based CCTV camera weather and vandal proof, IPv6 coding, min 20 Mtr. Viewing, with satellite connectivity. Single Panel viewing of Feed at control room with 10 days recording capacity.
(b) 32 Port DVR with Digital Control with Power back up with Single Display and recording System (c) Metal Sheet mounting, Pole of required height for maximum coverage, Fibre Cable, CAT6 Cable, Coaxial Cable, Audio & Video Cabling with required UPS power backup for uninterrupted coverage.
2. Installation, commissioning, supervision and operations of 4 MP CCTV camera at Vessel during Ganga Sagar Mela 2022 :
 Quantity: 35 Make: Hikvision (preferable) /Honeywell /Panasonic Specifications: a) 4 MP outdoor IP CCTV Camera weather and vandal proof, IPv6 coding, Server, KVM, dedicated cloud storage, NAS (Enterprise), Internet with high bandwidth, AP including additional hardware if require Installation, commissioning, supervision and operations of 55" LED Display Screens: Quantity: 55 Nos. Specifications: video router, video recorder satellite recover mpeg 4 with antenna, DVR Rack & 15 KVA UPS with one hour back up.
4. Installation, commissioning, supervision and operations of 8 ft. x 12 ft. outdoor LED Wall Display :
• Quantity: 85 Nos.
 Specifications : Construction & Installation of Scaffold Frame having specification: (a) P5/P8/P10 Pixel LED Wall of size 8ft. by 12 ft. with Super Bright RGB pixels. Outdoor LED Panels. (b) Scaffold Frame fabrication with 3 ft concrete foundation, GI pipe with full finish size of 12 ft by 18 ft.

Setting up of Mega Control Room at SagarMela Office :



• Area : 7000 Sq.ft.
 Specifications : Control Room at SagarMela point & PCR (PCR within Operators / Control Room Circuit House, Conference Room. Press Pavilion (Panels/Cabling/UPS/ Switches) having specifying (a) 32 TB NAS, 16 input HDI Switch, 24 digital audio mixtures, Talk Back System, 2 NLE with Mac Pro with HDI quality CG with Hardware including connectivity. 62 KV power backup with DG, 3 phase in & single phase out 15 KV 1 hr backup UPS. Satellite downlink & uplink including essential cable connectivity (b) 8ft by 12 ft LED Display Wall. Gallery at Mega Control Room : A gallery comprising 500 sq ft space is to be setup at Mega Control Room. It will be a showcase place displaying visuals from past Ganga Sagar Melas Setting up of Control Room at Kachuberia, LOT-8 ,Namkhana & BenubanMela Office : Area : 5000 sq.ft. Specifications : Setting up of Control Room at Kachuberia& LOT-8 (2000 sq. ft. for each location) with German hanger, 10 no of 55" LED TV & 10 nos. of Laptops (for each location) along with PCR operator, Whether station, respective CCTV feed & RF equipment with tower. Setting up of Control Room at Namkhana & Benuban locations with 2 nos. of Pagoda type tent & 04 nos. of 55" LED TV & 10 nos. of Laptop. For CCTV feeding and monitoring (all inclusive). Installation, commissioning, supervision and operations of 16 ft. x 32 ft. outdoor LED Wall Display : Quantity : 2 Nos. Specifications : Construction & Installation of Iron pole/ unipolar frame having specifying (a) P5/P8/P10 LED Wall of size 16ft by 32ft with Super bright RGB pixels. Outdoor LED
unipolar frame having specifying (a) P5/P8/P10 LED Wall of size 16ft by 32ft with Super bright RGB pixels. Outdoor LED Panels. (b) 1.5 ft Dia 20 ft Height / Unipole, Iron Structure with Blue Painted Finish with Structure to hold 16 ft / 32 ft with 2"by2" angle.
8. Setting and installation of Octonorm Partition for Office Area

 Studio, Food Court Administration Chamber, Per for Sagar Control Room : Area : 3500 Sq.ft.
9. Installation of of Power Backup & Connectivity (DG Sets 125 KVA/62KVA/25KVA/8KVA):
DG Set Quantity
125 KVA 5
62 KVA 15
25 KVA 5
8 KVA 95
 necessary length of Copper Cable, Fuel & Operator. (b) Sound proof DG set (kirloskar) with 3 phase out put with change over, necessary length of Copper Cable, Fuel & Operator. 10. Next Unit Computing : Quantity : 3 Sets
 Quantity 3 sets Specification : It will be implemented in the Mega Control Room at SagarMela Ground. An Integrated System should be deployed to view the desired CCTV feeds from CCTV cameras installed at various location throughout Sagar Island, Lot-8, Kachuberia, Namkhana, Benuban, Buffer zones and the areas covered through Drone. A switching mechanism with controller should be applied to obtain the desired feeds from the various CCTV and Drone driven cameras and be displayed on the large LED Screen.
11. Integrated Sanitization arrangement : Sanitization Tunnels / Gate with Hydrogen Peroxide as main ingredient should be installed at every Control Room (approx 10000 sq.ft. area in 5 locations). Hand Sanitizers (Small / medium / big), Sanitization machines(hand and electronics) , Sanitization machines (paddle) and fumigation through approved chemicals and disinfectants should be done at every Control Room twice a



day. Individual sanitization for each of the control room officials by supplying bottled sanitizers (branded) and supplying of mask (both normal and N 95), surgical cap for each of the control room officials (approx. 500 heads) should be arranged on daily basis for 15 days. Thermal gun (both hand held and wall mounted).
 12. <u>Branding at Control Room:</u> Quantity : Mega Control Room at Sagar : 5000 Sq.ft. Control Room at Kachuberia, Lot-8., Namkahana & Bonyhan : 1000 So.ft.
Benuban: 1000 Sq.ft. Specification: Branding with Iron Structure, Flex and other decorated materials, card board, model, ply or wooden structure at Control Room
13. Helium Balloons with 4 MP CAM : Quantity : 4 Nos.
 14. Aerial Surveillance and Public Announcement of pre- recorded messages through Drone with operator : Quantity : 10 Nos. Specifications : Drone should be equipped with a 1-inch sensor, the phantom 4 Pro camera shoots 4K 60fps video and 20MP stills with operator.
 Following are the mandatory coverage area for Drone Surveillance Sagar Beach area SagarMandir area Sagar Bus Stand area Sagar SBI more Sagar Helipad ground Sagar Rural Hospital complex Sagar BDO Office [5 Km radial coverage]
 Sagar DM Control Room [5 Km radial coverage] Bamankhali Camp Office [5 Km radial coverage] Chemaguri Camp Office [5 Km radial coverage] Benuban Camp Office [5 Km radial coverage] Chemaguri, Benuban Jetties [5 Km radial coverage] Kachuberia Camp Office [5 Km radial coverage]



	 Kachuberia Jetty no. 1 to 5 and LCT Kachuberia bus stand junction , Ashram More , Maity more Lot-8 Jetty no. 1 to 5 and LCT Lot-8 Camp Office [15 Km radial coverage] Lot-8 Bus Stand Lot-8 Parking zone Kashinagar Camp Office Namkhana BDO Office Namkhana Camp Office Namkhana Jetty Ghat Laser Light over Mega Control Room : Specifications : Laser lights are to be installed over Mega Control Room. It should be visible from long distance at night sky and should be customizable Catering at Mega Control Room : Specifications : Catering arrangement is to be done at Mega Control Room for officers and VIP guests. It should be available round the clock. With uniformed butlers, proper cutlery etc. Note : Quantity of all the above items may be increased/ decreased as per the requirement during Mela period. Rate will be fixed as per pro-rata basis. Item wise rate should be given inclusive of all the charges (installation, commissioning and maintenance charge with 			
Contract Period	Four months from the date of issuing work order.			
Bid Inviting Authority	Additional District Magistrate (IT), South 24 Parganas on behalf of the District Magistrate, South 24 Parganas			
TECHNICAL BID	CREDENTIAL:			
Eligibility Criteria for	1. CREDENTIAL/EXPERIENCE:			
Qualification of the bidders in the Technical Bid	 Intending bidders should produce valid credentials of completion of a similar nature of work having minimum value of Rs. 1,50,00,000/- during last three years in any Govt/PSU/Local Bodies. 			
*SIMILAR NATURE OF WORK:	II) At least 2 (two) years experience certificate of similar nature of works preferably in conducting big events or Mela executed by Govt. departments/PSU in which wide area has to be covered by CCTV			



Work Completion Certificates	camera with all monitoring setup accessories.
for successful execution of any such big public events where CCTV surveillance,	III) Average Annual Turn Over should be Rs. 2,00,00,000/- for the last 3 years.
display through LED Screen, Aerial surveillance through	2. MANDATORY DOCUMENTS:
Drone camera has been made	a. Valid Trade License/ Registration
in last 3 financial years should be submitted.	b. Income Tax return for the latest financial year
	e. GST Registration certificate (if applicable)
NOTE: Original documents will be verified only in case of doubt and complaint	 d. Professional Tax Return for the latest financial year (if applicable)
	e. Audited Balance Sheets of last 3 years.
IMPORTANT: If the bidders	 Pan Card photo copy.
do not upload these requisite	3. OTHER DOCUMENTS:
documents in the e-tender portal, they will summarily be rejected during evaluation. If anyone found to be submitting false or manufactured credential, then the bidder may be black listed or prevented from participation	 a. The agency should possess the valid electrical license/workmen's permit or should submit a declaration in an agreement form that the supervising in-charge should possess the electrical supervisor license/ workmen's permit. b. Declaration in an affidavit that no litigation is pending against the Firm/company/contractor or not black listed.
	Earnest Money of Rs. 8,00,000/- (Rupees Eight Lakh) only will be deposited electronically during filling up the e-Tender document. Offers not accompanied by the EMD will summarily be rejected.
	The earnest money deposited will be forfeited by the undersigned in case -
Farnest Money Deposit Rs. 8,00,000/-	 The bidder withdraws from tender after opening of tender / after acceptance.
	The selected bidder fails to accept work order, refuses either wholly or partly the offer that would be made by the undersigned.
	The selected bidder fails to do the work or supply materials as per specification.
Bid Document	Bid Document is available in the e-Tendering portal of Govt. of West Bengal, <i>http://wbtenders.gov.in</i> Bidders who have registered with National Informatics Centre (NIC) can participate in the tender. Interested bidders shall register with NIC in advance. Document requisition shall be done as per instruction given in the Information to Bidders.
Bid Evaluation	PROCESS OF EVALUATION AND SELECTION AND FORMAT FOR SUBMISSION OF BID DOCUMENT



transparen	t method of selec	Quality cum Cost basis to ens tion. 20% weightage are for Te	chnical bid and
80% weigh	tage for Financial	bid. The criteria for evaluation a	nd allotment of
marks is de	escribed in "Evalua	tion of Bid".	
chaired Pargana as and followin on the c 20% w	by ADM(IT) and s. Original docum when asked by ng technical issues lay of the technical eightage to be giv ng parameters: a) Manpower e b) Experience i c) Experience i d) Presentation	en to the technically qualified engagement in CCTV installation covering w in Networking System of the entire project	by the bidders resentation on ipating bidders bidders on the
	Parameters	Bid Evaluation Supportive documents to be	Weight age
SI No	Parameters	produced	Point
1	No of skilled, unskilled and supervisory Manpower to be engaged during the period of operations	Declaration on no of manpower to be deployed to be given with technical bid papers in the letter head of the agency with the signature of the bidder	10
2	Experience in CCTV installation	Supportive document to be produced on working experience covering in the mentioned activities in the eligible criteria	10
3	Experience in Networking System	Supportive document to be produced on working experience covering in the mentioned activities in the eligible criteria	10
4	Previous Experience in similar nature of work	Previous Experience in conducting Gangasagar Mela or similar nature of mega event	10
5	Presentation on entire project	Key resource person of the proposed support organization will make a Power Point presentation before the Tender evaluation committee about their organization and their conducted activities in Mentioned field.	10

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	Only the technically qualified bidders can advance for Financial bid.
Date and time of opening of Financial Bid submitted on line of only the technically qualified bidders	26-10-2021 at 3:00 PM
Financial Bid	Rate shall be quoted in the Financial Bid. Inclusive of all taxes.
Validity of Bid	120 days
e-Tender registration and bidding	ONLINE BID SUBMISSION: The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e. uploading of the documents complete in all respect by following the Online Bid submission procedure.
	 Names of the technically qualified bidders as per the bid criteria after verification with original [in case of doubt and complaint] & evaluation will be displayed in the e-portal, this office notice board and official website by the tender evaluation committee.
Important Instructions	 The financial bid documents of the technically qualified bidders will only be opened.
	 List of Financial comparison chart of bidders will be published on the next day after opening. Bid inviting authority of South 24 Parganas reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reasons whatsoever.

INFORMATION TO THE BIDDERS (ITB)

Download of Tender

Tender to be downloaded only from the e-Tendering portal of Govt. of West Bengal i.e. http://wbtenders.gov.in The tender will be submitted in two bid system *i.e.* Technical bid & Financial bid only through online mode.

<u>Submission of Earnest Money Deposit</u>: Earnest Money of Rs. 8,00,000 (Rupees Eight Lakh) only will be deposited by the bidder electronically online – through his net banking enabled bank account maintained at any bank. Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the beneficiary name and account no, amount, beneficiary's bank name & IFSC code.

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Technical Bid / Proposal :

Technical bid should contain the following two covers (folders) :

- A) <u>Statutory Cover</u>: It contains the scanned copies (pdf pormat) of following documents
 I) NIT
- B) <u>Non-Statutory Cover</u> : It contains the scanned copies (pdf format) of following documents 1) Certificates and Balance sheet :
 - GST Registration
 - PAN
 - Latest IT Return
 - P. Tax
 - Audited Balance sheet of last 3 financial years
 - Company details : Trade License , Incorporation of Certificates
 - II) Credential:
 - Technical Credential : Documents for Similar nature of work done and completion certificate (technical credential should be declared in following format)
 - Financial Credential : The average annual turnover of the agency must be above Rs. 2 Crore in last 3 years
 - III) Declaration :

The agency should possess the valid electrical license/workmen's permit or should submit a declaration in an agreement form that the supervising in-charge should possess the electrical supervisor license/ workmen's permit.

 Declaration in an affidavit that no litigation is pending against the Firm/company/contractor or not black listed

Technical Credential declaration format :

SI No.	Name of the Organization to whom supplied	Name of Items	Quantity	Amount	Supply Order No. & date	Remarks

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Financial Bid / Proposal :

The financial bid should contain the Bill of Quantity (BOQ) (item rate excel format) in one cover. Bidders are to quote the item rate (including all charges and taxes) at the marked space in the BOQ.

EMD Exemption : EMD exemption is allowed in this tender. Bidders registered with MSME can avail EMD exemption with uploading valid MSME documents.

Only downloaded copies of the above documents, digitally signed by the contractor are to be uploaded (Excel file).

CRITERIA FOR EVALUATION OF TECHNICAL AND FINACIAL BID:

As per the above eligibility criteria and according to point wise Total Score on all 4 (Four) parameters delineated in the Technical bid parameters, an weightage will be calculated up to 20% (For example if as per eligibility criteria an organization scores 50, a score of 20 will be considered on weightage). The Financial Proposal of the technically qualified bidders will be opened on the date and time as mentioned earlier. If a bidder does not qualify in technical Bid, then the corresponding Financial Bid will not be opened.

The Financial Bid should be expressed as a consolidated fee inclusive of all Taxes and duties and processing charges.

The Financial proposal will be evaluated and marks allotted on a pro-rata basis, i.e. the lowest bidder -1.1 will be given the maximum marks out of 80 and other bids(L2, L3, Ln) etc. will be allotted marks according to the formula "L1/Ln*80".

N.B: In case a bidder does not match the criteria for eligibility as mentioned above, his financial bid will not be opened.

The marks obtained by each bidder in Technical and financial evaluation shall be added and the bidder getting the highest marks shall be preferred bidder P1, P2 and so on.



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PAYMENT:

Payment against the bill claim subjected to verification by the competent authority will be made on availability of fund.

EMD of the successful bidder may be adjusted against the bill claim while making payments.

The Payment of RA as well as final bill for any work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. No bidder can hamper the progress of work by stating non-payment of bills or non-receipts of payment. The financial capabilities of the bidder are evaluated through his annual turnover and no bidder can cite the non-payment as a reason for delayed completion or slow progress of work. Authority may impose

penalty for delay in completion of work.

Other Terms and conditions: -

- 1. The credentials submitted by the bidders shall invariably be verified from competent authority through formal/informal ways. If the bidders are found producing manufactured credentials, then appropriate action for black listing/prohibition of participation / criminal proceeding shall he initiated by the bid inviting authority.
- 2. Sub-contracting by the successful bidder will not be allowed. Tender Committee shall take appropriate action against the willful defaulter.
- 3. The Bid inviting authority reserves the right to terminate the contract by giving one-month notice to the agency in case if any deviation from the norms or any non-compliance.
- 4. The entire work shall be completed within the time frame given in the work order. Any deviation in work completion period will invite penalty of 1-5% on the value of pending work. The Bid Inviting Authority is empowered to impose such penalty by obtaining a report from
- 5. Time extension on completion of work shall not be given in ordinary circumstances. Bid engineers. inviting authority is empowered to decide on time extension only after making proper assessment through a team of officials in an extraordinary circumstance like land dispute, natural calamity or similar situation.
- 6. Bid Inviting Authority shall moot a proposal for Black listing or prohibition of any contractors' participation for a period of one year for blatant violation of tender norms or for vitiating tender process.
- 7. Withdrawal of bid: None of the bidder shall be allowed to withdraw the bid once submitted. If any bidder attempts to withdraw bid at any stage of the bidding process or decides to withdraw after issuance of work order, then the EMD shall be forfeited and process shall be initiated for either black listing the bidder or prohibiting participation in any tenders for a period of one year.
 - Negotiation with L2 bidder is prohibited.

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The bid inviting authority reserves the right to reject or cancel any bid without assigning any reason whatsoever. Any attempt by the bidders to produce fake or false documents and frivolous complaints with an intention to vitiate the tender process will be viewed seriously and the tender committee will

take necessary action to initiate process for black listing them.

7.10.2 Additional Distric Magistrate (IT), South 24 Parganas BID INVITING AUTHORITY

07-10-2021 Date :

22 /1(8)/IT/GS Mela-2022

Copy forwarded for information and taking necessary action to: 1. Nazareth Dy. Collector, South 24 Parganas for displaying NIT in office notice board 2. DICO, South 24 Parganas for publishing brief advertisement of NIT in the news paper as

- 3. DIO NIC, South 24 Parganas for uploading the NIT in official website of the district 4. CA to DM, South 24 Parganas for kind appraisal of the District Magistrate 5-8. PA to ADM(ZP/D/LA/LR) South 24 Parganas for kind appraisal of the ADMs.

lagistrate (IT), South 24 Parganas Additional Distric BID INVITING AUTHORITY