



Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health
Diamond Harbour Health District
Diamond Harbour, South 24Pgs, Pin- 743331
Phone: 03174-256310, Fax: 03714-256311, e-mail id: cmohdhhd@gmail.com

Memo No.CMOH/DHHD/GSM-22/Quotation (2nd Call)/26

Date: 01/11/2021

QUOTATION NOTICE

Sealed quotations are invited from the bonafide Agencies/Firms/Individuals for providing as per specification given below for Gangasagar Mela 2022.

- **Two no's of Launch (on hiring basis) for ferrying Health Personnel during Mela Period to - and - fro between Lot-8 Launch Ghat and Kachuberia Launch Ghat.**
- **Consumable Items (on hiring basis).**
- **Electrical Items (on hiring basis).**
- **Daily Labour (on hiring basis).**
- **Booklet: Approx. 80 pages including multi-coloured, center stitched perfect binding printed book. Cover: 170 GSM. Four colored printed Art Board. Inside paper: 130 GSM Glossy Art Paper. Paper size: 8.5inch x 11 inch.**

The applications should be dropped in the tender box within working hours on and from **03.11.2021** on all working days at the office of the undersigned. The **last date** of submission of Quotations **22.11.2021 upto 5:00 p.m.** and it will be **opened on 23.11.2021 at 3:00 pm.** The **applicants / Tenderers are also instructed to be present on the time of opening of the quotation.**

Details Terms & Conditions, List of Articles & Quotation Application Form shall be available at **www.wbhealth.gov.in** on and from 03.11.2021 to 22.11.2021 or from the office of the Chief Medical Officer of Health, Diamond Harbour Health District on all working days between 03.11.2021 to 22.11.2021 from 11 a.m. to 5 p.m.

The Tender Selection Committee (TSC) reserves the right to accept or reject any Quotation or a part of the Quotation without assigning any reason thereof.

Chairman, Tender Selection Committee

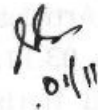
&

Chief Medical Officer of Health
Diamond Harbour Health District

Copy forwarded for information & necessary action please to:

1. The Principal Secretary,AG, West Bengal
2. The Director of Health Services, Govt. of West Bengal
3. The District Magistrate, South 24 Parganas
4. The Addl. DistrictMagistrate(Dev),South 24 Parganas
5. The CMOH, South 24 Parganas
6. The SDO, Diamond Harbour/Kakdwip for wide publicity.
7. The Principal, Diamond Harbour Govt. Medical College & Hospital
8. The Dy. CMOH-I / II / III, DMCHO, DTO, DPHNO, Diamond Harbour Health District.
9. The Accounts Officer, O/o the CMOH, Diamond Harbour Health District
10. The OC, Health & DMDC, Diamond Harbur Sub-Division, South 24 Parganas
11. The Post-Master, Diamond Harbour Post Office for wide publicity
12. The Chairperson, Diamond Harbour Municipality for wide publicity
13. The Supdt., Kakdwip Sub-Divisional Hospital, Kakdwip, South 24-Parganas
14. All BMOH under CMOH, Diamond Barbour Health District, South 24-Parganas
15. Co-ordinator,IT Cell, Swasthya Bhawan with a request to post the Quotation Notice in the departmental Website
16. Office Notice Board.


Convener, Tender Selection Committee
&
Dy. Chief Medical Officer of Health-II
Diamond Harbour Health District


.01/11

-----Annexure-I

Application Form

(Quotation Notice vide No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26 Date: 01.11.2021)

1. Name of the Tenderer / Proprietor:
2. Complete Postal Address:
3. Trade License issued from:
4. Validity of Trade License:
5. Registration Certificate:
(For Launch only)
6. PAN No:
7. GST Registration No:
8. Income Tax return AY- 2020-21:
9. P-Tax challan up-to 31/03/2021:
10. Email address:
11. Phone No:

Declaration: I/We declare that the above mentioned information is correct in all aspects and I/We have never been blacklisted by any Department or any Organization and have not been convicted by the Court of Law or there are no pending legal cases running against me / us. I / We shall also abide by the terms & conditions of the Quotation Notice. If any information is found incorrect or false at any stage, my/our candidature/Bid may be liable to be rejected.

Date :

Place :

Full Signature of the Bidder with seal

Annexure-II (A)

Quotation Form for Launch

The Chief Medical Officer of Health,
DHHD, Diamond Harbour, South -24 Parganas.

Ref.Your office Quotation Notice No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26 - Date: 01.11.2021

Sir,

With reference to the above, I do hereby submit the rate as per specification:

Financial Bid cum List of articles

SI No	Name of the Item	Unit per quoting rate	Rate in Rupees		Remarks
			In figure	In words	
1	Passenger carrying launch	Per launch/per day			

DECLARATION: I/We declare that the above mentioned information is correct in all aspects and I/We have never been blacklisted by any Department or any Organization and have not been convicted by the Court of Law or there are no pending legal cases running against me / us. I / We shall also abide by the terms & conditions of the Quotation Notice. If any information is found incorrect or false at any stage, my/our candidature/Bid may be liable to be rejected.

Place:

Date:

Signature & official Seal of the bidder

Annexure-II (B)

Quotation Form for Consumable Items

The Chief Medical Officer of Health,
DHHD, Diamond Harbour, South -24 Parganas.

Ref. Your office Quotation Notice No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26 Date: 01.11.2021

Sir,

With reference to the above, I do hereby submit the rate as per specification:

Financial Bid cum List of articles

Sl No	Name of the Item	Specification	Unit per quoting rate	Rate in Rupees	
				In figure	In words
1	Plastic chair	Without arm	Per pc/ per day		
2	Plastic Table	Size – 4' x 2'	Per pc / per day		
3	White cloth cover for table	Adjustable with above mentioned table	Per pc / per day		
4	White cloth cover for chair	Adjustable with above mentioned chair	Per pc / per day		
5	Flower Tub with mud pot (capacity of 5 ltr)	Varieties	Per pc / per day		

DECLARATION: I/We declare that the above mentioned information is correct in all aspects and I/We have never been blacklisted by any Department or any Organization and have not been convicted by the Court of Law or there are no pending legal cases running against me / us. I / We shall also abide by the terms & conditions of the Quotation Notice. If any information is found incorrect or false at any stage, my/our candidature/Bid may be liable to be rejected.

Place:

Date:

Signature & official Seal of the bidder

Annexure-II (C)

Quotation Form for Electrical Items

The Chief Medical Officer of Health,
DHHD, Diamond Harbour, South -24 Parganas.

Ref.Your office Quotation Notice No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26 Date: 01.11.2021

Sir,

With reference to the above, I do hereby submit the rate as per specification:

Financial Bid cum List of articles

Sl No	Name of the Item	Specification	Unit per quoting rate	Rate in Rupees	
				In figure	In words
1	Mike Set	Complete set with two sound box, two megaphone, one microphone with one operator	Per set / per day		
		A) Additional Sound Box,	Per Sound Box / per day		
		B) Megaphone,	Per Megaphone /per day		
		C) Microphone in connection with main set	Per Microphone / per day		
		D) Cordless microphone in connection with main set	Per Microphone / per day		
2	Tube Light	Complete set	Per set/ per day		
3	Halogen Light	1000 watt	Per pc/ per day		

DECLARATION: I/We declare that the above mentioned information is correct in all aspect and I/We have never been blacklisted by any Department or any Organization and have not been convicted by the Court of Law or there are no pending legal cases running against me / us. I / We shall also abide by the terms & conditions of the Quotation Notice. If any information is found incorrect or false at any stage, my/our candidature/Bid may be liable to be rejected.

Place:

Date:

Signature & official Seal of the bidder

Annexure-II (D)

Quotation Form for Daily Labour

The Chief Medical Officer of Health,
DHHD, Diamond Harbour, South -24 Parganas.

Ref. Your office Quotation Notice No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26 Date: 01.11.2021

Sir,

With reference to the above, I do hereby submit the rate as per specification:

Financial Bid cum List of articles

Sl No	Name of the Item	Specification	Unit per quoting rate	Rate in Rupees	
				In figure	In words
1	Labour cost for digging pit latrine, brick soiling of latrine & other miscellaneous work as per instruction of the concerned authority.	Per person engaged for 8 hrs in three shift (6 am – 2 pm, 2 pm – 8 pm, 8 pm – 6 am)	Per day/per labour		

DECLARATION: I/We declare that the above mentioned information is correct in all aspect and I/We have never been blacklisted by any Department or any Organization and have not been convicted by the Court of Law or there are no pending legal cases running against me / us. I / We shall also abide by the terms & conditions of the Quotation Notice. If any information is found incorrect or false at any stage, my/our candidature/Bid may be liable to be rejected.

Place:

Date:

Signature & official Seal of the bidder

Annexure-II (E)

Quotation Form for Booklet

The Chief Medical Officer of Health,
DHHD, Diamond Harbour, South -24 Parganas.

Ref. Your office Quotation Notice No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26 Date: 01.11.2021

Sir,

With reference to the above, I do hereby submit the rate as per specification:

Financial Bid cum List of articles

Sl No	Name of the Item	Unit per quoting rate	Rate in Rupees (Including GST & all kind of Taxes)		Remarks
			In figure	In words	
1	Booklet Specification: Approx 80 pages including multi-coloured, centre stitched perfect binding printed book. Cover: 170 GSM. Four colour printed Art Board. Inside paper: 130 GSM Glossy Art Paper. Paper size: 8.5 inch x 11 inch.	Per Booklet			

DECLARATION: I/We declare that the above mentioned information is correct in all aspects and I/We have never been blacklisted by any Department or any Organization and have not been convicted by the Court of Law or there are no pending legal cases running against me / us. I / We shall also abide by the terms & conditions of the Quotation Notice. If any information is found incorrect or false at any stage, my/our candidature/Bid may be liable to be rejected.

Place:

Date:

Signature & official Seal of the bidder



Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health
Diamond Harbour Health District
Diamond Harbour, South 24Pgs, Pin- 743331
Phone: 03174-256310, Fax: 03714-256311, e-mail id: cmohdhd@gmail.com

TERMS AND CONDITIONS OF QUOTATION FOR SUPPLY OF LAUNCHES, CONSUMABLE ITEMS, ELECTRICAL ITEMS, DAILY LABOUR ON HIRING BASIS, BOOKLET FOR GANGASAGAR MELA 2022 TO THE OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH, DIAMOND BARBOUR HEALTH DISTRICT FOR THE PERIOD FROM 08.01.2022 to 17.01.2022.
Quotation Notice vide Memo. No. CMOH/DHHD/ GSM-22/ Quotation (2nd Call)/26
Date.01/11/2021

1. Sealed Quotations have been invited vide this office Memo. No. CMOH/DHHD/GSM-22/ Quotation/03 Date. 23.09.2021 for supply of articles as detailed in the list annexed herewith for the period of 9 (nine) days from **08.01.2022 (12.00 am mid night) to 17.01.2022 (10.00 pm) (i.e. Whole Mela Period)** and for such further period not exceeding three days or such shorter period as the Chairman of the Tender Committee of Diamond Harbour Health District, Diamond Harbour South 24 Parganas may direct in the exigencies of public service.

2. Quotation Form shall be available at www.wbhealth.gov.in on and from **03.11.2021** or from the office of the Chief Medical Officer of Health, Diamond Harbour Health District on all working days between **03.11.2021 to 22.11.2021** from 11:00 a.m. to 5:00 p.m.

Filled-in Quotation will have to be submitted at the office of the Chief Medical Officer of Health, Diamond Harbour Health District from **03.11.2021 to 22.11.2021** (working days only) between 11 a.m. and 5 p.m. and Last Date of submission is **22.11.2021 at 5:00 p.m.**

Sealed Quotation will be opened on **23.11.2021 at 3:00 p.m.** and comparative statement of rates will be prepared at the office chamber of CMOH, Diamond Harbour Health District.

3. Sealed Quotation will be opened and finalized in a meeting of the Tender Committee under the Chairmanship of CMOH, Diamond Barbour Health District on **23.11.2021** at 3:00 p.m. at the office chamber of CMOH, Diamond Harbour Health District or their authorized representatives may remain present at the time of finalization of the Quotation. All the tenderers or their authorized representatives will have to remain present with sample of all articles at the time of opening and finalization of Quotation. However, if any bidder fails to remain present at

Signature of the bidder

the time of opening and/or finalization of tenders, no representation for deferring such date/time or any kind of prayer in that regard will be entertained.

4. Quotation must be submitted in a sealed cover and addressed to the Chief Medical Officer of Health, Diamond Harbour Health District, Diamond Harbour, PIN 743331. Also the words “Ref: Quotation Notice vide Memo. No. CMOH/DHHD/GSM-22/Quotation (2nd Call)/26 Date. 01.11.2021” and “**Applied for Item:.....**” should be written on the sealed cover.

5. **POL for Launches will be supplied from this office. Successful bidder must submit the bill of hiring charges of Launches along with Original Log Book of the respective launches.**

6. **Sample of the Booklet as per specification will be provided by the appropriate authority and necessary instruction for any addition and alteration will be given by the appropriate authority.**

7. **Authority will not be responsible for any damaged or missing consumable, electrical item.**

8. The Quotation must be written either in English or in Bengali (but not partly in English and partly in Bengali) and rates must be stated both in figures and words. Rates will be inclusive of GST, Income Tax, delivery charges and all other incidental charges to reach the articles to Office of the CMOH, Diamond Harbour Health District. Only one rate is to be quoted against one item. Quoting of multiple rates against single item will not be accepted.

9. No Quotation with illegible hand writing or over writing or with any conditional rate will be accepted.

10. The following documents must be submitted along with each tender without which the tender will not be accepted:


- I. Self attested photocopy of up-to-date Trade License / Enlistment Certificate issued by appropriate authority.
- II. Attested photocopy of PAN Card.
- III. Attested photocopy of proof of submitting Income Tax Return for AY-2020-21
- IV. Attested photocopy of Professional Tax Deposit Challan for the period up to 31.03.2021.
- V. Attested photocopy of GST Registration Certificate.

11. The Tenderer must sign on every page of the “Terms and Conditions” and the attached schedules.

12. Name, address, telephone no., mobile No. and Email of the proprietors or the partners of the firm should be noted in the specified place of the Quotation.

Signature of the bidder

13. The successful tenderers shall have to arrange printed challan in triplicate at his own cost for delivery of articles as per proforma prescribed by the CMOH, Diamond Harbour Health District.
14. Challans in triplicate with the date and indent number and rates written on them must be produced at the time of supplying or delivering the articles, one copy of which will be signed by the recipient of the articles (at the office of the CMOH, DHHD) and returned back to the supplier. This signed Challan copy and two photocopies of the supply order will have to be submitted along with the bill / Invoice immediately after completion of the supply.
15. In the event of failure to supply the articles according to the approved samples and/or within the stipulated time allowed by the CMOH, DHHD, it will be deemed that the contractor / Supplier is unable to supply. In such case the CMOH will obtain such articles from the other sources at the contractor's risk without further reference.
- Any expenditure thus incurred over the contractor's rate shall be realized from the contractor by deduction from his pending bills by him or by any legal manner.
16. The Tender committee is not bound to accept the lowest rates and also reserves the right to accept / reject any tender either fully or partly without assigning any reason whatsoever.
17. The approved suppliers will have to supply articles as per the requisition of the CMOH, DHHD or his authorized representative. The CMOH does not bind himself to purchase all the tendered articles. Only those items will be purchased which will be necessary for Diamond Barbour Health District.
18. The supplied articles must be identical with the samples. If any item is found to be adulterated and or substandard even after the delivery, the same shall have to be replaced by the supplier at his own cost from the store of CMOH, DHHD within such period as to be stipulated by the CMOH.
19. Rejected articles must be removed within 24 hours of the written or verbal notice for such removal. Otherwise they will be removed by an arrangement made by the CMOH and the cost for such removal will be realized from the pending bills of the concerned suppliers.
20. Delay / failure / refusal to supply the articles as per contract or violation of any clause stipulated in the form will be treated as breach of contract and in that case, the authority has every right to reject / cancel the contract and to forfeit the Security Money.
21. Payment of the bill of supplied articles will depend upon the availability of fund.
22. All the clauses mentioned above will be treated as inseparable part of the regular Contract Deed whether or not those are incorporated in that Deed.


**Chief Medical Officer of Health
Diamond Barbour Health District**

I / we have read the terms and conditions (1) to (22) mentioned herein in reference to the quotation notice vide Memo No. CMOH/DHHD/GSM-22/Quotation (2nd Call)/26 Date. 01.11.2021 very carefully and agree to abide by all those terms and conditions. Any negligence or violation on my / our part will lead to action as stipulated in the above clauses or to any statutory legal action against me / us.

Date :

Place :

Full Signature of the Bidder with seal

1. Name of the tenderer:

2. Complete Postal Address & Contact Phone Nos (Land Line & Mobile) :

3. Email address :

4. PAN No :

5. GST Registration No :

Date :

Place :

Full Signature of the Bidder with seal

Note : Quotation must be submitted in the original form supplied from the Office of the CMOH, Diamond Barbour Health District. Terms and Conditions containing the 22 clauses will have to be signed at every page by the Tenderer and to be submitted along with the Annexure containing the offered rates of articles.